



# Small Business Master Group Application

Effective January 1, 2024

Blue Shield of California and  
Blue Shield of California Life & Health Insurance Company

Requested Coverage Effective Date: \_\_\_\_\_

Use this form if you currently don't have any Blue Shield Small Business coverage or to add medical to existing specialty coverage. Please type or print clearly in black ink.

## 1A EMPLOYER INFORMATION

Group legal name

Federal Tax ID (TID) number

Doing business as (DBA), if applicable:

Standard Industry Classification (SIC) and industry description

Principal business address in California – number and street (no P.O. box)\*

City

State

ZIP code

Billing address (if different from above)

City

State

ZIP code

Location of group headquarters

(if different from "Principal business address in California" above) – number and street (no P.O. box)\*

City

State

ZIP code

Country

\* The principal business address means the principal business address registered with the Secretary of the State of California. If a principal business address is not registered with the State or is registered solely for purposes of service of process and is not a substantial worksite for the group's business, then provide the business address within the State where the greatest number of employees work.

## 1B GROUP SIZE AND OUT-OF-STATE EMPLOYEES

Use the method for counting full-time employees (FTE) and FTE Equivalents described in Section 4980H(c)(2) of the Internal Revenue Code to determine if the group is a "small employer" under the Small Group Act. A group must employ 1-100 total FTEs, including FTE Equivalents (not including sole proprietors, partners of a partnership, their spouses, or legal domestic partners) to be eligible for a small group health plan at issuance and renewal, in addition to meeting any applicable underwriting criteria such as contribution and participation requirements.

In California, the full-time and full-time equivalent employee definition and count is used to determine the size of the group and whether the majority of employees are employed in California. It differs from the "eligible employee" definition and count, which is primarily used to determine which employees are eligible to enroll in coverage and whether the group is meeting the participation requirement.

**To calculate the number of FTEs and FTE Equivalents:**

- **FTE:** an FTE is an employee who has on average at least 30 hours of service per week, or at least 130 hours of service total, during a calendar month.
- **FTE Equivalent:** this calculation is to account for employees who average fewer than 30 hours of service per week, who, in combination, are counted as the equivalent of a full-time employee.
- **FTE Equivalent employee calculation:** combine the number of hours of service of all non-full-time employees for the month (do not include more than 120 hours of service per employee). Divide the total number by 120. If the result is a fraction, round down.

<b>Total current FTE and FTE Equivalent</b> _____	If current count is larger than 100, how many employed in prior calendar quarter?	_____
	If prior calendar quarter count is larger than 100, how many employed in prior calendar year?	_____
<b>Total current FTE and FTE Equivalent employed out of state</b> _____	Total FTE and FTE Equivalent employed out of state during the prior calendar quarter	_____
	Total FTE and FTE Equivalent employed out of state during the prior calendar year	_____

## 1C GROUP CONTACT INFORMATION

Only the primary contact can access group information.

<b>Primary contact</b>	Name	Title
	Phone	Email
<b>Secondary contact</b>	Name	Title
	Phone	Email

Check here to register the primary contact for online account access to view and/or manage the group account.

Once registered, the primary group contact can delegate account access to the group's producer or other individuals within the company. To sign up or make account changes, please visit [blueshieldca.com/employer](http://blueshieldca.com/employer).

## 1D LEGAL ENTITY TYPE

Choose one legal entity type:

S-Corporation  C-Corporation  Partnership or LP  Sole proprietor  LLC  Non-profit

Other (specify) \_\_\_\_\_

## 1E AFFILIATED COMPANIES AND SUBSIDIARIES

When counting the number of employees or eligible employees to determine if the group is a "small employer", companies that are affiliated companies and that are eligible to file a combined tax return for purposes of state taxation are considered one employer.

Do the owners of this company have common ownership with any other company and are eligible to file a combined state tax return with that company or companies?

Yes (Complete the information requested below)

No (I certify that this company is not eligible to file a combined state tax return with any other company)

Affiliated or subsidiary company full legal name(s)	Include in coverage?
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No

## 2A PREVIOUS AND CURRENT COVERAGE

If the group has had or currently has medical coverage, who was/is the most recent carrier(s)? \_\_\_\_\_

Is the group intending to offer Blue Shield alongside another carrier?  Yes  No

If yes, carrier name \_\_\_\_\_

Number of employees enrolled \_\_\_\_\_

## 2B CONTINUATION COVERAGE

If the group is subject to continuation coverage, choose one option below:

**Federal COBRA** 20+ total employees, employed 50% working days in previous calendar year.

**Cal-COBRA** 2-19 eligible employees, employed 50% working days in previous calendar year; or if not in the business during the previous calendar year, during the previous calendar quarter.

Provide information below for all Federal COBRA and/or Cal-COBRA employees:

	Number of current enrollees	Number of employees and/or family members in election period	Enrollment forms submitted for all enrolling participants?
Federal COBRA			<input type="checkbox"/> Yes <input type="checkbox"/> No
Cal-COBRA			<input type="checkbox"/> Yes <input type="checkbox"/> No

## 3A EMPLOYEE COUNTS

\_\_\_\_\_ **Total number of employees** – count all full-time and part-time employees, regardless of eligibility for coverage, including employed owners and officers

\_\_\_\_\_ **Eligible employees\***  
Total number of eligible full-time employees

Yes  No Is the group offering coverage to part-time employees? See definition of part-time employee below.

If yes, \_\_\_\_\_ Total number of eligible part-time employees

**Total number of eligible enrolling/refusing employees** – the counts of enrolling and refusing should equal the total number of eligible employees entered above.

<b>ENROLLING</b>	Medical coverage _____	Dental coverage _____	Vision coverage _____	Life coverage _____
<b>REFUSING</b>	Medical coverage _____	Dental coverage _____	Vision coverage _____	Life coverage _____

\* **Eligible Employee** – use this definition to determine which employees are eligible to enroll, and remain enrolled, in coverage. An eligible employee is an employee who:

- **(Full-time)** Is a permanent employee who works on a full-time basis in the conduct of the business of the employer, whose duties are performed at the employer's regular place(s) of business, working an average of 30 hours per work week, and who has met any statutorily authorized waiting period; or
- **(Part-time)** Meets all the conditions set forth in the first bullet except works at least 20 hours but no more than 29 hours at least 50% of the weeks in the previous calendar quarter, the group offers such employees health coverage, and all similarly situated employees are offered such coverage; and
- Receives monetary compensation in the course of employment (shown through W-2); and
- Is a bona fide employee and a bona fide employee/employer relationship exists.
- An eligible employee also includes a sole proprietor, spouse, or Domestic Partner of a sole proprietor, or partners of a partnership, or the spouse or Domestic Partner of a partner of a partnership working on a full-time basis at the employer's regular place(s) of business, working an average of 30 hours per work week on a full-time basis, or at least 20 hours, but not more than 29 hours on a part-time basis per normal work week, for at least 50% of the working days in the previous calendar quarter and the group offers coverage for part-time employees, when the group meets all small employer eligibility requirements.
- An eligible employee does not include individuals working on a temporary or substitute basis.

### 3B GROUP ELIGIBILITY

<input type="checkbox"/> Yes <input type="checkbox"/> No	Is the group actively engaged in business or service? A "Yes" answer means the business currently provides goods or services. A "No" answer means the business does not currently provide goods or services.
<input type="checkbox"/> Yes <input type="checkbox"/> No	Was the group formed primarily for the purpose of buying health coverage? A "Yes" answer means the business was established solely to obtain healthcare coverage, not to provide goods or services. A "No" answer means the business was established solely to provide goods or services.
<input type="checkbox"/> Yes <input type="checkbox"/> No	Did the group employ 1-100 employees on at least 50% of its working days during the preceding calendar quarter or preceding calendar year, the majority of whom reside within the state of CA, and in which a bona fide employer-employee relationship exists?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Does your group employ at least one W-2 ("common law") employee listed on the employer's DE 9C, who meets the definition of an "eligible employee", who isn't the sole proprietor, a partner of the partnership, or their spouse or registered domestic partner?

### 4 ADDITIONAL GROUP INFORMATION

<input type="checkbox"/> Yes <input type="checkbox"/> No	Are all eligible employees being offered health coverage? (Employees who waive coverage on the grounds that they have group coverage through another employer are not counted as eligible employees).
<input type="checkbox"/> Yes <input type="checkbox"/> No	Do all employees and their dependents who are to be covered by the plan contract work or reside in the service area in which the plan provides or otherwise arranges for the provision of health services?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Are all employees covered by workers' compensation to the extent required by law?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Does the group employ both union and non-union employees?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Has the group used employees leased from a Professional Employer Organization (PEO) within the past six weeks? A leased employee is employed and paid by the PEO. When the PEO performs administrative services only, such as payroll processing, the employees are not leased.
<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, are you canceling this leasing arrangement and hiring employees?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is the group a spinoff?*
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is the group a startup?†

\* **Spinoff Group** – a newly formed business in which a majority of the employees of the new business have left an established business ("former business") which had been offering Blue Shield coverage to its employees. At least 50% of the employees in the spinoff group must have been enrolled in Blue Shield through the former business. The new group must not have shared ownership with the former business. Contact your sales representative for more information.

† **Startup Group** – has been in business and has employed at least one eligible common-law employee for less than six weeks and otherwise meets all small employer requirements.

### 5 EMPLOYER ORIENTATION AND WAITING PERIODS

An employer may impose a bona fide employment-based orientation (affiliation) period for new employees which cannot exceed 30 days. If the employer imposes an orientation period when completing an enrollment form for a new employee, the "date of hire" is the first day after completion of the orientation period.

A waiting period may also be imposed before coverage becomes effective, beginning the first day after any orientation period, and not to exceed 90 days.

**Choose one of the following options.** Coverage for eligible employees will become effective following completion of the waiting period on the day specified.

<input type="checkbox"/>	Effective first of the month following date of hire (if hired on the first of the month, coverage will be effective the first of the following month)
<input type="checkbox"/>	Effective first of the month following 30 days from date of hire
<input type="checkbox"/>	Effective first of the month following 60 days from date of hire
<input type="checkbox"/>	Effective on the 91st day following date of hire (a group may be partially billed when electing the 91st day waiting period)
<input type="checkbox"/> Yes <input type="checkbox"/> No	Does the group intend to offer coverage to employees currently in the employer waiting period for the original effective date of the group contract (i.e., one-time waiver of employer waiting period)?

## 6 NOTICES AND ELECTRONIC DISTRIBUTION OF MATERIALS

- Summary of Benefits and Coverage (SBC) forms are available for all health plans. These forms summarize coverage and benefits for all plans in a uniform manner. Log in to [blueshieldca.com/policies](http://blueshieldca.com/policies) to review SBC forms for any plan prior to submitting an application. Once the group's application for coverage is approved, download the SBC form(s) for benefit plans specific to your group at <http://www.blueshieldca.com/sbpd> to distribute to employees.
- The group is responsible for the prompt distribution of the *Evidence of Coverage* booklets and other required coverage notices ("required materials") to covered employees. Electronic versions of required materials are emailed directly to the group administrator. For printed versions of required materials, please contact us at (800) 559-5905.

## 7A MEDICAL PLANS

For groups with one or more enrolling employee, choose plans from either the Off-Exchange or Mirror plan packages, but not both. Plan packages cannot be combined. Within a plan package, HMO and PPO can be offered together.

**Off-Exchange Package** May be offered with another carrier's HMO plan

**Mirror Package** Cannot be offered alongside Off-Exchange plans. Can be offered alongside another carrier's plans. These plans "mirror" standardized plans offered through Covered California.

### Blue Shield of California Off-Exchange Package for Small Business

**PPO Plans** Full PPO and Tandem PPO have different provider networks.  
Full PPO and Full HSA-compatible High Deductible Health Plan (HDHP) plans share a full Blue Shield provider network.  
Tandem PPO and Tandem HSA-compatible HDHP plans share a select Blue Shield provider network.  
Choose any combination of Full PPO Network and Tandem PPO Network plans.

Choose ALL PPO plans, OR

Individually choose any number of the plan(s) below:

#### PPO plans – Full PPO Network

- Platinum Full PPO 0/0 OffEx
- Platinum Full PPO 0/10 OffEx
- Platinum Full PPO 250/10 OffEx
- Platinum Full PPO 250/15 OffEx
- Gold Full PPO 0/35 OffEx
- Gold Full PPO 500/30 OffEx
- Gold Full PPO 750/30 OffEx
- Gold Full PPO 1000/35 OffEx
- Silver Full PPO 2000/60 OffEx
- Silver Full PPO 2350/65 OffEx\*
- Silver Full PPO 2550/70 OffEx
- Bronze Full PPO 5500/65 OffEx
- Bronze Full PPO 6250/65 OffEx
- Bronze Full PPO 6500/70 OffEx
- Bronze Full PPO 6850/55 OffEx
- Bronze Full PPO 7500/65 OffEx

#### HSA-compatible HDHP plans – Full PPO Network

- Gold Full PPO Savings 1750/15% HDHP PrevRx OffEx
  - Silver Full PPO Savings 2300/30% OffEx
  - Silver Full PPO Savings 2600/35% HDHP PrevRx OffEx
  - Bronze Full PPO Savings 5700/40% OffEx
  - Bronze Full PPO Savings 7500 OffEx
- #### HSA-compatible HDHP plans – Tandem PPO Network
- Gold Tandem PPO Savings 1750/15% HDHP PrevRx OffEx
  - Silver Tandem PPO Savings 2300/30% OffEx
  - Silver Tandem PPO Savings 2600/35% HDHP PrevRx OffEx
  - Bronze Tandem PPO Savings 5700/40% OffEx
  - Bronze Tandem PPO Savings 7500 OffEx

#### Tandem PPO plans – Tandem PPO Network

- Platinum Tandem PPO 0/0 OffEx
- Platinum Tandem PPO 0/10 OffEx
- Platinum Tandem PPO 250/10 OffEx
- Platinum Tandem PPO 250/15 OffEx
- Virtual Blue<sup>SM</sup> Platinum Tandem PPO 250/20 OffEx
- Gold Tandem PPO 0/35 OffEx
- Gold Tandem PPO 500/30 OffEx
- Gold Tandem PPO 750/30 OffEx
- Gold Tandem PPO 1000/35 OffEx
- Virtual Blue<sup>SM</sup> Gold Tandem PPO 1500/45 OffEx
- Silver Tandem PPO 2000/60 OffEx
- Silver Tandem PPO 2350/65 OffEx\*
- Virtual Blue<sup>SM</sup> Silver Tandem PPO 2700/75 OffEx
- Silver Tandem PPO 2550/70 OffEx
- Bronze Tandem PPO 5500/65 OffEx
- Bronze Tandem PPO 6250/65 OffEx
- Bronze Tandem PPO 6500/70 OffEx
- Bronze Tandem PPO 6850/55 OffEx
- Bronze Tandem PPO 7500/65 OffEx
- Virtual Blue<sup>SM</sup> Bronze Tandem PPO 7500/75 OffEx

\* The Silver Full PPO 2350/65 OffEx and Silver Tandem PPO 2350/65 OffEx offer enhanced coverage for members diagnosed with diabetes, asthma, COPD, and CAD.

Access+ HMO plans, Local Access+ HMO plans, and Trio HMO plans have different provider networks.  
 Local Access+ and Trio are select networks, and Access+ is a full network.  
 Access+ and Local Access+ networks may not be offered together.

**HMO Plans**

Choose ALL Trio and Local Access+ plans, OR

Choose ALL Trio and Access+ plans, OR

Individually choose any number of plan(s) below from Trio/Access+ or Trio/Local Access+:

Access+ HMO plans – Access+ HMO Network	Trio HMO plans – Trio ACO HMO Network	Local Access+ HMO plans – Local Access+ HMO Network
<input type="checkbox"/> Platinum Access+ HMO® 0/20 OffEx	<input type="checkbox"/> Platinum Trio HMO 0/20 OffEx	<input type="checkbox"/> Platinum Local Access+ HMO® 0/20 OffEx
<input type="checkbox"/> Platinum Access+ HMO® 0/25 OffEx	<input type="checkbox"/> Platinum Trio HMO 0/25 OffEx	<input type="checkbox"/> Platinum Local Access+ HMO® 0/25 OffEx
<input type="checkbox"/> Platinum Access+ HMO 0/30 OffEx	<input type="checkbox"/> Platinum Trio HMO 0/30 OffEx	<input type="checkbox"/> Platinum Local Access+ HMO® 0/30 OffEx
<input type="checkbox"/> Gold Access+ HMO® 0/35 OffEx	<input type="checkbox"/> Gold Trio HMO 0/35 OffEx	<input type="checkbox"/> Gold Local Access+ HMO® 0/35 OffEx
<input type="checkbox"/> Gold Access+ HMO® 500/35 OffEx	<input type="checkbox"/> Gold Trio HMO 500/35 OffEx	<input type="checkbox"/> Gold Local Access+ HMO® 500/35 OffEx
<input type="checkbox"/> Gold Access+ HMO® 1000/35 OffEx	<input type="checkbox"/> Gold Trio HMO 1000/35 OffEx	<input type="checkbox"/> Gold Local Access+ HMO® 1000/35 OffEx
<input type="checkbox"/> Gold Access+ HMO® 1500/35 OffEx	<input type="checkbox"/> Gold Trio HMO 1500/35 OffEx	<input type="checkbox"/> Gold Local Access+ HMO® 1500/35 OffEx
<input type="checkbox"/> Silver Access+ HMO® 2300/70 OffEx	<input type="checkbox"/> Silver Trio HMO 2300/70 OffEx	<input type="checkbox"/> Silver Local Access+ HMO® 2300/70 OffEx
<input type="checkbox"/> Silver Access+ HMO® 2750/70 OffEx	<input type="checkbox"/> Silver Trio HMO 2750/70 OffEx	<input type="checkbox"/> Silver Local Access+ HMO® 2750/70 OffEx
<input type="checkbox"/> Bronze Access+ HMO® 7000/70 OffEx	<input type="checkbox"/> Bronze Trio HMO 7000/70 OffEx	<input type="checkbox"/> Bronze Local Access+ HMO® 7000/70 OffEx

**Blue Shield of California Mirror Package for Small Business**

Choose ALL Access+ and Trio HMO and Full PPO plans, OR

Individually choose any number of plan(s) below from Access+ and Trio HMO and/or Full PPO

Platinum Mirror plans	Gold Mirror plans
<input type="checkbox"/> Blue Shield Platinum 90 PPO 0/15 + Child Dental	<input type="checkbox"/> Blue Shield Gold 80 PPO 350/25 + Child Dental
<input type="checkbox"/> Blue Shield Access+ Platinum 90 HMO® 0/20 + Child Dental	<input type="checkbox"/> Blue Shield Access+ Gold 80 HMO® 250/35 + Child Dental
<input type="checkbox"/> Blue Shield Trio Platinum 90 HMO 0/20 + Child Dental	<input type="checkbox"/> Blue Shield Trio Gold 80 HMO 250/35 + Child Dental

Silver Mirror plans	Bronze Mirror plans
<input type="checkbox"/> Blue Shield Silver 70 PPO 2500/55 + Child Dental	<input type="checkbox"/> Blue Shield Bronze 60 PPO 6300/60 + Child Dental
<input type="checkbox"/> Blue Shield Silver 70 HDHP PPO 2300/30% + Child Dental Alt	<input type="checkbox"/> Blue Shield Bronze 60 HDHP PPO 7500/0% + Child Dental Alt
<input type="checkbox"/> Blue Shield Access+ Silver 70 HMO® 2500/55 + Child Dental	<input type="checkbox"/> Blue Shield Trio Bronze 60 HMO 7000/70 + Child Dental Alt
<input type="checkbox"/> Blue Shield Trio Silver 70 HMO 2500/55 + Child Dental	

**7B ADDITIONAL SELECTIONS**

Choose any additional selections, as applicable.

**Yes, HealthEquity** If you selected an HDHP plan, you may choose to make HealthEquity your HSA administrator. **Choosing HealthEquity means Blue Shield shares eligibility and claims data for a seamless experience.** If you do not select HealthEquity, please work directly with your own HSA administrator.

**Yes, Assisted Reproductive Technology Benefits Rider** If selected, a rider for assisted reproductive technology will be added to all medical plans for the entire group. This rider can be offered with either an Off-Exchange or a Mirror plan package, HMO and PPO.

## 8A SPECIALTY BENEFITS – DENTAL

Choose one dental plan option below:

**Single dental plan option** – choose any ONE plan below (HMO or PPO), OR

**Dual Choice dental plan option** – choose any TWO plans below (any combination of HMO or PPO), OR

**Triple Choice dental plan option** – choose THREE plans below in one of these combinations:

2 Dental HMO and 1 Dental PPO, OR

3 Dental HMO plans, OR

2 Dental PPO plans and 1 Dental HMO plan – This option requires you to offer Blue Shield medical plans.  
Both of the 2 Dental PPO plans must either have an orthodontic benefit or not have an orthodontic benefit.

### Dental HMO plans

DHMO Basic

DHMO Standard

DHMO Plus

DHMO Deluxe

DHMO Voluntary

### Dental PPO plans

Bronze DPPO/\$1000/MAC

Bronze DPPO/\$1000/MAC/Child Only Ortho

Bronze DPPO/\$1500/MAC

Bronze DPPO/\$1500/MAC/Child Only Ortho

Silver DPPO/\$1500/MAC

Silver DPPO/\$1500/MAC/Adult+Child Ortho

Silver DPPO/\$1500/U90

Silver DPPO/\$1500/U90/Adult+Child Ortho

Gold DPPO/\$1500/MAC

Gold DPPO/\$1500/MAC/Adult+Child Ortho

Gold DPPO/\$2000/MAC

Gold DPPO/\$2000/MAC/Adult+Child Ortho

Gold DPPO/\$1500/U90

Gold DPPO/\$1500/U90/Adult+Child Ortho

Gold DPPO/\$2000/U90

Gold DPPO/\$2000/U90/Adult+Child Ortho

Platinum DPPO/\$2500/U90

Platinum DPPO/\$2500/U90/Adult+Child Ortho

Platinum DPPO/\$3000/U90

Platinum DPPO/\$3000/U90/Adult+Child Ortho

Platinum DPPO/\$5000/U90

Platinum DPPO/\$5000/U90/Adult+Child Ortho

Diamond DPPO/\$3000/U95

Diamond DPPO/\$3000/U95/Adult+Child Ortho

Diamond DPPO/\$5000/U95

Diamond DPPO/\$5000/U95/Adult+Child Ortho

### Voluntary Dental PPO plans\*

Bronze Voluntary DPPO/\$1000/MAC

Bronze Voluntary DPPO/\$1500/MAC

Bronze Voluntary DPPO/\$1000/MAC/Child Only Ortho

Bronze Voluntary DPPO/\$1500/MAC/Child Only Ortho

\* Voluntary Dental plans require one eligible, enrolling employee. The voluntary plans include a 12-month waiting period on major services and orthodontic services (ortho plan).

## 8B SPECIALTY BENEFITS – VISION\*

Choose one vision plan option below:

Single vision plan option – choose any ONE plan below, OR

Dual Choice vision plan option – choose any TWO plan options below:

### Ultimate Vision for Small Business (12-12-12)

Ultimate Vision Plus 0/0/150/150

Ultimate Vision 0/0/150

Ultimate Vision Plus 10/25/150/150

Ultimate Vision 10/25/150

Ultimate Vision 0/0/120

Ultimate Vision 10/25/120

Ultimate Vision Voluntary 10/25/150<sup>1</sup>

### Preferred Vision for Small Business (12-12-24)

Preferred Vision Plus 0/0/150/150

Preferred Vision 0/0/150

Preferred Vision Plus 10/25/150/150

Preferred Vision 10/25/150

Preferred Vision 0/0/120

Preferred Vision 10/25/120

Preferred Vision Voluntary 10/25/120<sup>1</sup>

### Basic Vision for Small Business (12-24-24)

Basic Vision Plus 0/0/150/150

Basic Vision 0/0/150

Basic Vision Plus 10/25/150/150

Basic Vision 10/25/150

Basic Vision 0/0/120

Basic Vision 10/25/120

Basic Vision Voluntary 10/25/120<sup>1</sup>

\* Underwritten by Blue Shield of California Life & Health Insurance Company (Blue Shield Life).

<sup>1</sup> Voluntary vision plans require a minimum of one (1) enrolling, eligible employee.

## 8C SPECIALTY BENEFITS – LIFE/AD&D\*

Choose the life plan design and coverage amount from the benefit amount table below, then select the plan(s):

**Benefit amount table** (use to find benefit amount or maximum benefit for your plan type).

Number of eligible employees	Flat	Multiple of salary	Basic dependent life
	If benefit is within a range, pick any increment of \$5,000.	Minimum benefit always \$15,000. 1x or 2x annual salary up to the below maximums.	Dependent life benefit must not be more than 50% of the employee benefit. Spouse/domestic partner and children must be covered for the same benefit amount.
2-9	\$15,000 – \$50,000	\$30,000 or \$50,000	\$1,000 or \$2,000 or \$3,000 or \$4,000 or \$5,000
10-24	\$15,000 – \$100,000	\$50,000 – \$300,000 for 1x annual salary and \$50,000 – \$500,000 for 2x annual salary	\$1,000 or \$2,000 or \$3,000 or \$4,000 or \$5,000 or \$7,500 or \$10,000 or \$20,000
25-50	\$15,000 – \$150,000	\$50,000 – \$300,000 for 1x annual salary and \$50,000 – \$500,000 for 2x annual salary	
51-100	\$15,000 – \$150,000 or \$175,000 or \$200,000	\$50,000 – \$300,000 for 1x annual salary and \$50,000 – \$600,000 for 2x annual salary	

Employee Life/AD&D requires two eligible, enrolling employees.

\* Life/AD&D Insurance is underwritten by Blue Shield of California Life & Health Insurance Company (Blue Shield Life).

**Select plans** – Choose one employee plan option: Flat, Multiple of salary, or Graded. Determine if you also want to offer dependent life. If offering dependent life, the group must also offer Employee Life/AD&D.

	1. Select plan(s)	2. Provide benefit details	Description
Employee	<input type="checkbox"/> Flat	Benefit amount: \$ _____	All employees are covered at the same flat amount (up to the maximum amount).
	<input type="checkbox"/> Multiple of salary	<input type="checkbox"/> 1x salary or <input type="checkbox"/> 2x salary Up to a maximum benefit of: \$ _____	All employees are covered for the same multiple of salary at one or two times annual salary (up to the maximum amount). Benefit amounts are rounded to the next highest \$1,000.
	<input type="checkbox"/> Graded	Make selections in the "Graded life table" below	Employees are covered by class (up to four), defined with different levels of benefits. Classes can be either flat or multiple of salary, and this selection can vary for each class.
<input type="checkbox"/> Dependent		Benefit amount: \$ _____	Only available to employees electing Life/AD&D. Benefits for children ages 14 days to six months are 10% of total benefit, with no coverage for infants from birth to 14 days. AD&D is not available for dependents.

**Graded life table** (use only if choosing a graded plan). Provide a class description and choose one plan option, Flat or Multiple of Salary, for each class. Plan choices may vary by class. The benefit amount for each class must be no more than 2.5 times that of the next lower class.

Provide class description		Flat	Multiple of salary	
Up to four classes		Provide benefit amount	Select salary multiplier	Provide maximum benefit amount
Class 1		\$ _____	<input type="checkbox"/> 1x or <input type="checkbox"/> 2x	\$ _____
Class 2		\$ _____	<input type="checkbox"/> 1x or <input type="checkbox"/> 2x	\$ _____
Class 3		\$ _____	<input type="checkbox"/> 1x or <input type="checkbox"/> 2x	\$ _____
Class 4		\$ _____	<input type="checkbox"/> 1x or <input type="checkbox"/> 2x	\$ _____



## 9 EMPLOYER CONTRIBUTIONS

How much will the group contribute for each product selected? Only one contribution for Employee and one contribution for Dependent may be selected for each product category.

<b>Medical</b>	Employee:	_____ % or \$ _____	Employer must contribute either (1) at least 50% of employee's total premium, or (2) a defined contribution minimum of \$100 per employee (or the cost of total employee premiums, whichever is less). If employer pays 100% employee premium, all eligible employees must enroll in coverage.
	Dependent:	_____ % or \$ _____	
<b>Dental</b>	Employee:	_____ % or \$ _____	Employer must contribute at least 50% of employee's total premium (except for voluntary plans). If 100% is paid by the employer, all eligible employees must enroll in coverage.
	Dependent:	_____ % or \$ _____	
<b>Vision</b>	Employee:	_____ % or \$ _____	Employer must contribute at least 25% of employee's total premium (except for voluntary plans). If 100% is paid by the employer, all eligible employees must enroll in coverage.
	Dependent:	_____ % or \$ _____	
<b>Basic Term Life and AD&amp;D</b>	Employee:	_____ % or \$ _____	Employer must contribute at least 25% of employee's total premium. If 100% is paid by the employer (non-contributory), all eligible employees must enroll in coverage. Voluntary life is not an option.
	Dependent:	_____ % or \$ _____	

## 10A PRODUCER INFORMATION (to be completed by producer or general agent)

Producer agency name (as associated to Tax ID Number)		Producer Tax ID number (for commission payments)	
Producer name (agent who wrote the group)		Producer CDI license number	
Producer email		Producer phone number	
Producer address – number and street (no P.O. Box)			
City		State	ZIP code
Does the producer have a delegate contact? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, delegate name		Delegate email	
Is there a split commission? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, 1st Producer _____% 2nd Producer _____%	
2nd producer name		2nd producer Tax ID	

## 10B PRODUCER SIGNATURE (to be completed by producer or general agent)

I assisted the applicant in completing and submitting this application. I certify that, to the best of my knowledge and belief, the information on this application is complete and accurate. I explained to the applicant, in easy-to-understand language, the risk to the applicant of providing inaccurate information, and the applicant understood the explanations.

**Important Notice: If you willfully state as true any material fact you know to be false, you are subject to a civil penalty of up to twenty thousand dollars (\$20,000) pursuant to California Health and Safety Code Section 1389.8, in addition to any applicable penalties or remedies available under current law.**

Date (required)

Producer signature (required)

Producer printed name (required)

\_\_\_\_\_

X \_\_\_\_\_

\_\_\_\_\_

**10C GENERAL AGENT INFORMATION (to be completed by producer or general agent, if applicable)**

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General agency name (as associated to Tax ID Number)

General agency Tax ID number (for commission payments)

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General agency contact name

General agency contact email

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**11 EMPLOYER ATTESTATIONS AND SIGNATURE**

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By signing below, the group representative attests to the following:

1. Each employee to whom coverage is being offered meets the definition of an eligible employee (see Section 3A of this application for reference).
2. This is an application for coverage. The group understands that no contract for coverage will exist until Blue Shield has completed its review and communicated to the applicant or the applicant's broker that the application has been accepted, required premium payments have been made, and a group health service contract has been issued. The group representative certifies that, to the best of his/her knowledge and belief, all of the responses provided in this application are true, correct, and complete.
3. By signing below, the group also understands that if it has committed fraud or made an intentional misrepresentation of any material fact in conjunction with this application within the first 24 months of issuance of coverage, Blue Shield may pursue one of the following remedies: Coverage may be canceled or the applicable dues/premiums may be adjusted, or following notice, the health service contract may be rescinded.

---

Authorized group representative signature

---

Date

---

Authorized group representative printed name

---

Authorized group representative printed title



## NOTICES AVAILABLE ONLINE

### Nondiscrimination and Language Assistance Services

Blue Shield complies with applicable state and federal civil rights laws. We also offer language assistance services at no additional cost.

View our nondiscrimination notice and language assistance notice: [blueshieldca.com/notices](https://blueshieldca.com/notices). You can also call for language assistance services: **(866) 346-7198 (TTY: 711)**.

If you are unable to access the website above and would like to receive a copy of the nondiscrimination notice and language assistance notice, please call Customer Care at **(888) 256-3650 (TTY: 711)**.

### Servicios de asistencia en idiomas y avisos de no discriminación

Blue Shield cumple con las leyes de derechos civiles federales y estatales aplicables. También, ofrecemos servicios de asistencia en idiomas sin costo adicional.

Vea nuestro aviso de no discriminación y nuestro aviso de asistencia en idiomas en [blueshieldca.com/notices](https://blueshieldca.com/notices). Para obtener servicios de asistencia en idiomas, también puede llamar al **(866) 346-7198 (TTY: 711)**.

Si no puede acceder al sitio web que aparece arriba y desea recibir una copia del aviso de no discriminación y del aviso de asistencia en idiomas, llame a Atención al Cliente al **(888) 256-3650 (TTY: 711)**.

### 非歧視通知和語言協助服務

Blue Shield 遵守適用的州及聯邦政府的民權法。同時，我們免費提供語言協助服務。

如需檢視我司的非歧視通知和語言幫助通知，請造訪 [blueshieldca.com/notices](https://blueshieldca.com/notices)。您還可致電尋求語言協助服務：**(866) 346-7198 (TTY: 711)**。

如果您無法造訪上述網站，且希望收到一份非歧視通知和語言幫助通知的副本，請致電客戶服務部，電話：**(888) 256-3650 (TTY: 711)**。