

Small Business Subscriber Change Request Effective October 1, 2022

Blue Shield of California and

Blue Shield of California Life & Health Insurance Company

All change requests must be received within 31 days of the effective date of the change. This form is used to request changes in personal information, add/cancel dependent coverage, or change plans during open enrollment. For employees requesting a new primary care physician (HMO plans), visit **blueshieldca.com** or call Blue Shield at the number on the back of your Blue Shield member ID card.

WHICH CHANGES ARE	YOU MAKING? (select all t	hat apply)			
Subscriber address	Date of birth	Dependent address chan	ge	Date of	hire
Phone/Email address change	Social Security Number	Dependent addition cove	rage	☐ Waiving	g coverage
Subscriber name change	Dependent name change	Effective date update		🗌 Plan ch	ange
SUBSCRIBER INFORMAT	ΓΙΟΝ – All information req	uested in this section is I	equire	ed for all ch	anges.
Enrolled employee (subscriber) no	ame	Blue Shield subscriber ID numl	oer .		
Social Security number (required	per CMS)	Employment status		rs)	
Group/employer name		Blue Shield Group ID (from ID	card)	Requested 6	effective date
Please tell us about yourself. How members have the same access to a large of the same access to	would you describe your race or ethe highest quality of care. 2. If yes, please select one: Cuban Guatemalan Mexican, Mexican American, Chicano Puerto Rican Salvadoran 2 or more Ethnicities	3. Which race(s) do you identify American Indian or Alaska Native Asian Indian Black or African American Cambodian Chinese Filipino	/ with? (s	elect one) Korean Laotian Native Samoo	n Hawaiian n
	Other Hispanic, Latino, Spanish:	☐ Guamanian or Chamorro ☐ Hmong ☐ Japanese		Other Unknow	
MEMBER INFORMATION	N UPDATE				
moved outside your primary care	pdate your address. Include both y physician's service area, you will n on your ID card for more informati	eed to change primary care phy			
Old address		City	State	ZIP code	County
New address		City	State	ZIP code	County
Dependent name (if address cha	nge is applicable for dependent on	ly):			
Phone/email address change					
Please complete this section to u	pdate your phone or email address	information with Blue Shield.			
Old phone number	☐ Cell ☐ Landli	Old email address ne			
New phone number	☐ Cell ☐ Landli	New email address			

Blue Shield of California is an independent member of the Blue Shield Association C675-FF_1022

Subscriber name	Subscriber ID number	Employer name	
Employee name change – documentation may b Note: A copy of court order, marriage license, dr	-	of required documentation.	
Prior name (first name, last name)		e (first name, last name)	
Reason for change: Marriage Divorce	Other (please specify):		cumentation attached? Yes
Date of birth correction – documentation require Note: A copy of the driver's license, ID card, or b		d documentation.	
Member's name	Date of birth	<u></u>	cumentation attached? Yes
Social Security number correction/change – doc A copy of the Social Security card, letter of verific change are examples of required documentatio	cation from the Social Security Office,	and a written statement exp	plaining the reason for the
Old Social Security number	New Social Security number	<u>=</u>	cumentation attached? Yes
MEMBER ELIGIBILITY CHANGES			
the group's open enrollment period. Documentat or court-ordered coverage. A completed Refusal of Social Security number is required per CMS. Dependent 1 Relationship to employee	of Coverage (C19927) is required for any Reason for addition	dependent that is refusing co	
☐ Dependent child ☐ Spouse/domestic partner ☐ Dependent child: legal guardianship	☐ Newborn ☐ Adoption* ☐ Court order* ☐ Marriage	☐ Domestic partnership ☐ Loss of coverage¹ ☐ Open enrollment	
	* Court order required. † Documen	tation required.	
Social Security number	Date of		Gender: Male Female
Which Race does this dependent identify with?			
Which Ethnicity does this dependent identify wit			C (C
First name	MI Last name		Suffix
Address (if different from employee)	City	Sta	te ZIP code
Was the dependent covered under another hea If yes, please specify carrier and plan name, sta		onths? Yes No	
Carrier and plan name:	to	_	
HMO provider name	HMO provider number	IPA/MG name	Current patient?
Dental HMO provider name	Dental HMO provid		Current patient?
Enrolling in same products selected by subscribe	er? ☐ Yes ☐ No If no, pled	ise attach completed Refusc	al of Coverage form.

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Subscriber name	Subscriber ID numbe	er Employer no	ime	
Dependent 2				
Dependent 2 Relationship to employee	Reason for addition			vent date
Dependent child	Newborn	☐ Domestic partr	•	
Spouse/domestic partner	Adoption*	Loss of coverag		
Dependent child: legal guardianship	Court order* ☐ Marriage	Open enrollme	nt	
	* Court order required.	† Documentation required.		
Social Security number		Date of birth	Gender:	Female
Which Race does this dependent identi	fy with?			
Which Ethnicity does this dependent ide	entify with?			
First name	MI La	st name		Suffix
Address (if different from employee)		City	State	ZIP code
Was the dependent covered under and If yes, please specify carrier and plan n				
Carrier and plan name:	to			
HMO provider name	HMO provider nu	mber IPA/MG name		Current patient?
Dental HMO provider name	Dental F	HMO provider number		Current patient?
Enrolling in same products selected by	subscriber? Yes No	If no, please attach completed	Refusal of Cove	rage form.
Dependent cancellation of coverage Please complete this section to cancel any dependents being cancelled rema Coverage form is required for those pla	in eligible for coverage, or if coverag			
Relationship to employee	Reason for cancellation	Other insurance coverage	Event da	te
Dependent child	☐ Divorce ☐ Death	Termination of domestic		
Spouse/domestic partner	Military deployment	partnership		
Social Security number		Date of birth	Gender:	☐ Male ☐ Female
First name	MI	Last name		Suffix
Address (if different from employee)		City	State	ZIP code
Cancel coverage for all Blue Shield pla	ns? 🗌 Yes 🔲 No	If no, please attach completed	Refusal of Cove	rage form.
Relationship to employee	Reason for cancellation	Other insurance coverage	Event da	te
Dependent child	Divorce Death	☐ Termination of domestic		
Spouse/domestic partner	Military deployment	partnership		
Social Security number		Date of birth	Gender:	☐ Male ☐ Female
First name	MI	Last name		Suffix
Address (if different from employee)		City	State	ZIP code

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Subscriber name	Subscriber ID numb	er Employer nar	me
Cancel coverage for all Blue Shield p	olans? □Yes □No	If no, please attach completed F	Refusal of Coverage form.
Relationship to employee Dependent child Spouse/domestic partner	Reason for cancellation Divorce Death Military deployment	Other insurance coverage Termination of domestic partnership	Event date
Social Security number		Date of birth	Gender:
First name	MI	Last name	Suffix
Address (if different from employee)		City	State ZIP code
Cancel coverage for all Blue Shield p	olans? 🗌 Yes 🔲 No	If no, please attach completed F	Refusal of Coverage form.
medical plan and specialty plan opt Medical benefit plans: Please check	ges to coverage through an annual or s ions. with your employer to determine the b		completing all sections below for
No change to medical benefits. Blue Shield of California Off-Ex	change Package Plans		
PPO plans - Full PPO Network Platinum Full PPO 0/0 OffEx Platinum Full PPO 0/10 OffEx Platinum Full PPO 250/10 OffEx Platinum Full PPO 250/15 OffEx Gold Full PPO 0/25 OffEx Gold Full PPO 500/30 OffEx Gold Full PPO 750/30 OffEx Gold Full PPO 1000/35 OffEx	Silver Full PPO 1800/45 OffEx Silver Full PPO 2225/50 OffEx* Silver Full PPO 2400/55 OffEx Bronze Full PPO 6250/65 OffEx Bronze Full PPO 6850/55 OffEx Bronze Full PPO 7500/65 OffEx Bronze Full PPO 5500/65 OffEx Bronze Full PPO 6500/70 OffEx	Access+ HMO plans - Access+ H Platinum Access+ HMO® 0/20 Platinum Access+ HMO® 0/30 Platinum Access+ HMO® 0/30 Gold Access+ HMO® 500/35 Gold Access+ HMO® 1000/35 Gold Access+ HMO® 1500/35 Silver Access+ HMO® 2750/65	O OffEx O OffEx O OffEx Ex OffEx OffEx OffEx OffEx OffEx OffEx OffEx
HSA-compatible HDHP plans - Full Gold Full PPO Savings 1750/15% H Silver Full PPO Savings 2100/25% Silver Full PPO Savings 2600/359 Bronze Full PPO Savings 5700/40 Bronze Full PPO Savings 7000 Of HSA-compatible HDHP plans - Tand	HDHP PrevRx OffEx OffEx HDHP PrevRx OffEx MOTEX FEX HDHP PrevRx OffEx HDHP PrevRx OffEx HDHP PrevRx OffEx	Local Access+ HMO plans – Local Access+ HMO Platinum Local Access+ HMO Platinum Local Access+ HMO Platinum Local Access+ HMO Gold Local Access+ HMO® 0/3 Gold Local Access+ HMO® 100 Gold Local Access+ HMO® 150 Silver Local Access+ HMO® 150	© 0/20 OffEx © 0/25 OffEx © 0/30 OffEx 30 OffEx 0/35 OffEx 00/35 OffEx 00/35 OffEx
Silver Tandem PPO Savings 2100, Silver Tandem PPO Savings 2600 Bronze Tandem PPO Savings 570	/35% HDHP PrevRx OffEx	Silver Local Access+ HMO® 20	50/65 OffEx
Bronze Tandem PPO Savings 700 Tandem PPO plans – Tandem PPO N Platinum Tandem PPO 0/0 OffEx Platinum Tandem PPO 250/10 Off Platinum Tandem PPO 250/15 Off Gold Tandem PPO 0/25 OffEx Gold Tandem PPO 500/30 OffEx Gold Tandem PPO 750/30 OffEx Gold Tandem PPO 1000/35 OffE	Network (x ffEx ffEx	Trio HMO plans - Trio ACO HMO Platinum Trio HMO 0/20 OffE Platinum Trio HMO 0/35 OffE Platinum Trio HMO 0/30 OffEx Gold Trio HMO 500/35 OffEx Gold Trio HMO 1000/35 OffEx Gold Trio HMO 1500/35 OffEx Silver Trio HMO 2000/60 OffEx Bronze Trio HMO 7000/70 OffEx	EX EX EX K EX
Silver Tandem PPO 1800/45 OffE Silver Tandem PPO 2225/50 OffE Silver Tandem PPO 2400/55 OffE Bronze Tandem PPO 6250/65 Of Bronze Tandem PPO 6850/55 Of Bronze Tandem PPO 7500/65 Of Bronze Tandem PPO 5500/65 Of Bronze Tandem PPO 5500/65 Of	x* fEx fEx fEx fEx fEx	Blue Shield of California Mirror F Blue Shield Platinum 90 PPO 0 Blue Shield Gold 80 PPO 350/ Blue Shield Silver 70 PPO 2250 Blue Shield Bronze 60 PPO 630 Blue Shield Trio Platinum 90 H Blue Shield Trio Gold 80 HMO Blue Shield Trio Silver 70 HMO	0/15 + Child Dental 25 + Child Dental 0/50 + Child Dental 00/65 + Child Dental IMO 0/20 + Child Dental 250/35 + Child Dental

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 $[\]star$ The Silver Full PPO 2225/50 OffEx and Silver Tandem PPO 2225/50 OffEx offer enhanced coverage for members diagnosed with diabetes, asthma, COPD, and CAD.

scriber name	Subscriber ID number	Employer name	
scriber name		Employer name	

SPECIALTY BENEFIT PLANS – dental,* vision,* and life insurance* plan selection

* Only benefits your employer group offers are available for selection. Any benefits selected that are not offered by your employer group will be omitted from your enrollment.

be omitted from your enrollment.						
Section SB1 – Dental coverage						
Dental HMO plans	Dental HMO plans					
☐ DHMO Basic ☐ DHMO Standard	DHMO Plu	S	DHMO Deluxe	DHMO Voluntary		
NEW 2022 Dental PPO plans						
Bronze DPPO/\$1000/MAC	☐ Platinum [)PPO/\$2500/U90)			
Bronze DPPO/\$1000/MAC/Child Only Ortho	_		/Adult+Child Ortho			
Silver DPPO/\$1500/MAC		Platinum DPPO/\$3000/U90				
Silver DPPO/\$1500/MAC/Adult+Child Ortho	☐ Platinum [)PPO/\$3000/U9C)/Adult+Child Ortho			
Silver DPPO/\$1500/U90	☐ Platinum □	Platinum DPPO/\$5000/U90				
Silver DPPO/\$1500/U90/Adult+Child Ortho	☐ Platinum DPPO/\$5000/U90/Adult+Child Ortho					
Gold DPPO/\$1500/U90	Diamond [DPPO/\$3000/U95	5			
Gold DPPO/\$1500/U90/Adult+Child Ortho	Diamond [DPPO/\$3000/U95	5/Adult+Child Ortho			
Gold DPPO/\$2000/U90	Diamond [DPPO/\$5000/U95	5			
Gold DPPO/\$2000/U90/Adult+Child Ortho	Diamond [DPPO/\$5000/U95	5/Adult+Child Ortho			
Dental PPO plans (only available for groups enrolled in these	e plans prior to	12/31/2021)				
☐ Smile SM Value 50/1500/No Ortho/MAC/NR		s Gold 50/1500/C				
☐ Smile SM 50/1500/No Ortho/MAC/NR		ıs Gold 50/1500/N				
☐ Smile SM Plus 50/1500/Ortho/MAC/NR	_	s Gold 50/1500/C				
☐ Smile SM Basic 75/1000/No Ortho/MAC/NR		s Gold 50/1500/C				
☐ Smile SM Basic 50/1000/No Ortho/MAC			No Ortho/U90/ADV			
☐ Smile SM Basic 50/1000/Ortho/U85		☐ Smile SM Plus Gold 50/2500/Ortho/U90/ADV				
Smile SM Plus 50/1500/No Ortho/MAC	☐ Smile SM Plus Gold 50/2500/No Ortho/U90/ADV ☐ Ultimate Dental Plus PPO for Small Business 50/2000/Ortho/MAC/NR					
Smile SM Plus 50/1500/No Ortho/MAC/WP						
Smile SM Deluxe 50/1500/Ortho/MAC/NR			all Business 50/2000/N			
			all Business 50/2000/N			
			all Business 50/2000/L	·		
Smile SM Deluxe Gold 50/1500/Ortho/U85/NR ☐ Ulti ☐ Smile SM Plus Gold 50/1500/Ortho/U85/NR		rental PPO for Sm	all Business 50/2000/N	10 Ortho/090		
Voluntary Dental PPO Plans* (only available for groups enro	lled in these pla	uns prior to 12/31/2	2021)			
	ned in these pie			- /1 100		
☐ Smile SM Basic Voluntary 75/1000/No Ortho/MAC/NR ☐ Smile SM Basic Voluntary 50/1000/No Ortho/MAC			Voluntary 50/1500/Ortho Voluntary 50/1000/No C			
NEW 2022 Voluntary Dental PPO plans**			Voiontally 30/1000/140 C	ritio, 000 (140 Wait)		
Bronze Voluntary DPPO/\$1000/MAC		☐ Bronze Volunto	ary DPPO/\$1000/MAC/0	Child Only Ortho		
Dental In-Network Only (INO) plans (only available for group	s enrolled in the					
Smile SM INO Dental Plan 50/1500/Endo-Perio 80%/Ortho			ental Plan 50/2500/Endo	Daria 200/ /Na Ortha		
Smile INO Dental Plan 50/1500/Endo-Perio 80%/No Ortho	0	_	ental Voluntary Plan 50/2	•		
Smile NO Dental Voluntary Plan 50/1500/Endo-Perio 50%		50%/Ortho*	ental volontally Flan 30/2	1500/ Lildo Fello		
Smile SM INO Dental Voluntary Plan 50/1500/Endo-Perio 50%	•	•	ental Voluntary Plan 50/2	2500/Endo-Perio		
Smile SM INO Dental Plan 50/2500/Endo-Perio 80%/Ortho	9/140 01410	50%/No Ortho	•	230 07 Elido i elio		
Dental PPO plans (only available for groups enrolled in these plans prior to 12/31/2018)						
Ultimate Dental Plus PPO for Small Business 50/2000/Orth	no/MAC	☐ Smile SM 50/150	00/No Ortho/MAC			
Ultimate Dental PPO for Small Business 50/2000/No Ortho	•	_ ,	D/1500/Ortho/MAC			
☐ Smile SM Deluxe 2000 50/2000/No Ortho/MAC		Smile SM Value	50/1500/No Ortho/MAC			
☐ Smile SM Deluxe Plus 2000 50/2000/Ortho/MAC		Smile SM Plus G	old 50/1500/Ortho/U85			
☐ Smile SM Deluxe 50/1500/Ortho/MAC		☐ Smile SM Basic 75/1000/No Ortho/MAC				
☐ Smile SM Deluxe Gold 50/1500/Ortho/U85		Smile SM Basic \	Voluntary 75/1000/No O	rtho/MAC		
* Voluntary dental plans require a minimum of one (1) enrolling, eligible employ	yee.					
† $$ This Voluntary plan does not include Waiting Periods and submission of production †	[†] This Voluntary plan does not include Waiting Periods and submission of proof of any prior coverage is not required.					
** The voluntary plans include a 12-month waiting period on major services and						
NDV stands for Advantage. ADV plans incentivize members to use in-network providers. NR stands for No Rollover.						

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Subscriber name	Subso	riber ID number	Employer name		
Section SB2 – Vision cover	ade,				
Ultimate Vision for Small Business (Ultimate Vision Plus 0/0/150/150 Ultimate Vision 0/0/150 Ultimate Vision Plus 10/25/150/1 Ultimate Vision 10/25/150 Ultimate Vision 0/0/120 Ultimate Vision 10/25/120 Ultimate Vision Voluntary 10/25/	(12-12-12)	Vision for Small Business (12-12-ed Vision Plus 0/0/150/150 ed Vision Plus 10/25/150/150 ed Vision 10/25/150 ed Vision 10/25/150 ed Vision 0/0/120 ed Vision 10/25/120 ed Vision Voluntary 10/25/120 ¹	Basic Vis Basic Vis Basic Vis Basic Vis Basic Vis Basic Vis	for Small Business (ion Plus 0/0/150/1ion 0/0/150ion Plus 10/25/150ion 10/25/150ion 0/0/120ion 10/25/120ion Voluntary 10/2	/150
Other (please specify)					
Underwritten by Blue Shield of California L Voluntary vision plans require a minimum of	of one (1) enrolling, eligible employ				
Section SB3 – Life/AD&D Group term life insurance*	insurance				
Employee information					
Full-time employment date	Averag	e hours worked per week	Earnings \$	ne, bonuses, etc.)	
Rehire date	Class/o	ccupation	☐ Hour ☐ Weel		
Designation of beneficiary					
Community property laws – If you at Louisiana, Nevada, New Mexico, Tex is possible that payment of benefits	kas, Washington, or Wisco will be delayed or dispute	nsin) and name someone other t	han your spouse/dom	nestic partner as be	eneficiary, it
I agree to the stated beneficiary de	esignation(s).				
Spouse/domestic partner signature	e			Date	
Spouse/domestic partner name (p	. ,				
Primary beneficiary – Blue Shield L may designate more than one prin total 100% of benefits. If the percer employee. To designate more than employee, and attach to this form.	nary beneficiary. Please s ntage is not defined, the two primary beneficiarie	how percentages for each primbenefits will be distributed equa	ary beneficiary in the ally to those primary b	e "% of benefits" co beneficiaries who s	olumn to survive the
First name MI L	ast name	Social Security number	Relationship	Date of birth	% of benefits
Address	City		State	ZIP code	
First name MI L	ast name	Social Security number	Relationship	Date of birth	% of benefits
Address	City		State	ZIP code	

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Subscriber name	Subs	criber ID number	Employer n	ame	
Contingent beneficiary – Proceeds	will be paid to a contingen	t beneficiary only if	no designated primary benef	iciary survives the ins	ured.
	_ast name		rity number Relationshi	•	
Address	City		State	ZIP code	
Employee and dependent benefit	amounts				
Please contact your benefits admi listed in this enrollment form shall Company group life insurance pol	be subject to all provision				
Employee Basic Life and AD&D In	surance amount: \$	A	mount of coverage requested	d for dependent(s): \$	
NI selecció d'elle de condeste			ania Danasa da al Life Isana a	Dv DN.	
Number of eligible dependents: * Underwritten by Blue Shield of California Lif		В	asic Dependent Life Insurand	ce: Yes No	
If transferring to medical HMO and Please complete this section for th provider will be assigned for each	ne subscriber and all of th				ceived, a
Last name	MI	First name		Sex Male Female	Date of birth
HMO provider name	HMO provider numb	er Independent	Practice Association/medical g	group	Current patient? Yes No
Dental HMO provider name	Denta	HMO provider nur	nber		Current patient? Yes No
Last name	MI	First name		Sex Male Female	Date of birth
HMO provider name	HMO provider numb	er Independent	Practice Association/medical (group	Current patient? Yes No
Dental HMO provider name	Denta	HMO provider nur	nber		Current patient?
Last name	MI	First name		Sex Male Female	Date of birth
HMO provider name	HMO provider numb	er Independent	Practice Association/medical (group	Current patient? Yes No
Dental HMO provider name	Denta	HMO provider nur	nber		Current patient?
Last name	MI	First name		Sex Male Female	Date of birth
HMO provider name	HMO provider numb	er Independent	Practice Association/medical (group	Current patient? ☐ Yes ☐ No
Dental HMO provider name	Denta	HMO provider nur	nber		Current patient? Yes No
 Please note: If Blue Shield is unable to ass HMO primary care physicians can be cha 			er you requested, Blue Shield will desi	ignate a provider at rando	m.

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Subscriber name	Subscriber ID number	Employer name
ACKNOWLEDGEMENT AND	SIGNATURE	
I understand that this form, along with	•	complete to the best of my knowledge and belief. erage/Certificate of Insurance and Health Service itutes the entire agreement
Signature of employee		Date
Print employee name		

Keep a copy of this document for your files.

Blue Shield of California protects the privacy of your personal information, including your individually identifiable health information. We will not disclose your personal information without your authorization, except as permitted or required by law.

To obtain a copy of Blue Shield's Notice of Privacy Practices, call the customer service number on your Blue Shield member ID card or visit our website at blueshieldca.com/privacy.

PLEASE BE SURE TO RETURN ALL PAGES OF THIS FORM. Missing information or pages may delay processing. Complete your Subscriber Change Request form at <u>blueshieldca.com</u>.

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NOTICES AVAILABLE ONLINE

Nondiscrimination and Language Assistance Services

Blue Shield complies with applicable state and federal civil rights laws. We also offer language assistance services at no additional cost.

View our nondiscrimination notice and language assistance notice: **blueshieldca.com/notices**. You can also call for language assistance services: **(866) 346-7198 (TTY: 711)**.

If you are unable to access the website above and would like to receive a copy of the nondiscrimination notice and language assistance notice, please call Customer Care at (888) 256-3650 (TTY: 711).

Servicios de asistencia en idiomas y avisos de no discriminación

Blue Shield cumple con las leyes de derechos civiles federales y estatales aplicables. También, ofrecemos servicios de asistencia en idiomas sin costo adicional.

Vea nuestro aviso de no discriminación y nuestro aviso de asistencia en idiomas en <u>b</u>lueshieldca.com/notices. Para obtener servicios de asistencia en idiomas, también puede llamar al (866) 346-7198 (TTY: 711).

Si no puede acceder al sitio web que aparece arriba y desea recibir una copia del aviso de no discriminación y del aviso de asistencia en idiomas, llame a Atención al Cliente al **(888) 256-3650 (TTY: 711)**.

非歧視通知和語言協助服務

Blue Shield 遵守適用的州及聯邦政府的民權法。同時,我們免費提供語言協助服務。

如需檢視我司的非歧視通知和語言幫助通知,請造訪 blueshieldca.com/notices。您還可致電尋求語言協助服務: (866) 346-7198 (TTY: 711)。

如果您無法造訪上述網站,且希望收到一份非歧視通知和語言幫助通知的副本,請致電客戶服務部,電話: (888) 256-3650 (TTY: 711)。