## DHCS PARS Audit Tool

Physical Accessibility Review Survey
California Department of Health Care Services
Medi-Cal Managed Care Division

Provider Name:  □ PCP		Date of Review:
□ Specialist		Name of Reviewer:
□ Ancillary		
Address:		Health Plan Name:
City:		
Phone:	FAX:	Contact Person Name:
		Level of Access:
Rasic Access. Demonstrates facility si	te access for the members with disabilities to	☐ Basic Access
	ice, exam room and restroom. To meet Basic Access	□ Dasic Access
parking, building, elevator, doctor's off requirements, all (29) Critical Element  Limited Access:  Demonstrates facilimissing or is incomplete in one or more	ice, exam room and restroom. To meet Basic Access	☐ Limited Access

Below are the symbols that will be used in the provider directories to indicate areas of accessibility at a provider office/site. These should also be used in online directories. In order for a provider office to receive a symbol, the appropriate criteria must be met.

These symbols are in addition to identifying whether the provider office has Basic Access or Limited Access. A provider who has Basic Access will automatically meet the critical elements for the first six symbols (P, EB, IB, R, and E). And a provider who has Medical Equipment Access will meet the medical equipment elements for the last symbol (T).

Accessibility Indicator	Must Satisfy these Criteria	Yes	No	N/A	Comments
P = PARKING	Critical Elements (CE): 3, 7, 8, 11				
EB - EXTERIOR BUILDING	(CE): 14, 20, 22, 23 25, 27, 28, 31				
IB = INTERIOR BUILDING	(CE): 31, 34, 37 If lift include: 40 If elevators include: 53, 54, 55, 56, 57, 58				
R=RESTROOM	(CE): 65, 67, 68, 71, 75, 77				
E=EXAM ROOM	(CE): 80, 85				
T = EXAM TABLE/SCALE	Medical Equipment Elements (ME): 81, 82, 86				

certify that there have been no changes since the last physical accessibility review:							
Name:	Signature:	Date:					
I certify that there have been no	changes since the last physical accessibility review:						
Name:	Signature:	Date:					

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
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PARKI	PARKING					
1	Is off-street public parking available?	Self explanatory.				
2	Are accessible parking spaces provided in off-street parking?	Self explanatory.				
3 (CE)	Are the correct number of accessible parking spaces provided?  1 to 25 total spaces - 1 required  26 to 50 - 2 required  51 to 75 - 3 required  76 to 100 - 4 required  101 to 150 - 5 required  151 to 200 - 6 required  201 to 300 - 7 required  301 to 400 - 8 required	If there are 25 total parking spaces or less, at least one accessible space is required. If there are between 26 and 50 total spaces, at least two accessible spaces are required, etc.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
					I	
4	Is the accessible parking space(s) closest to the main entrance?	The accessible parking space (s) should afford the shortest route of travel from adjacent parking to the accessible entrance.				
5	Is there an access aisle next to the accessible space(s)?	The access aisle is the space next to the accessible parking space where a person using the accessible space can load and unload from the vehicle.  96 96 INCHES INCHES				
6	Is the parking space(s) and access aisle(s) free of curb ramps that extend into the space and other obstructions?	If a curb ramp extends into the parking space(s) or access aisle, a person using that space and aisle would not have adequate level space to unload and load from the vehicle.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
7 (CE)	Do curbs on the route from off- street public parking have curb ramps at the parking locations?	Pathways should have curb ramps. Without curb ramps, wheelchair users may be required to travel in the street or behind parked cars where drivers cannot see them.				
8 (CE)	Do curbs on the route from off- street public parking have curb ramps at the drop off locations?	See above Question # 7.				
9	Does every accessible parking space have a vertical sign posted with the International Symbol of Accessibility?	Symbol in the illustration depicts the International Symbol of Accessibility.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
10	Are signs mounted a minimum of 60 inches above the ground surface so that they can be seen over a parked vehicle?	Signs must be located so a vehicle parked in the space does not obscure them. (Van accessible spaces must be indicated with an additional sign)				
11 (CE)	Is VAN accessible parking provided?	1 van space for every 6 standard accessible spaces must be provided, but never less than one. For example, if there are 23 total spaces, at least one accessible space is required and it must be large enough (See Question # 5 for dimensions) to accommodate a van. If there are 201 total parking spaces, at least seven accessible spaces would be required and two of those would have to accommodate vans.				
12	Is VAN accessible parking signage provided?	Signs must be mounted a minimum of 60 inches above the ground surface so that they can be seen over a parked vehicle.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
13	If van accessible parking is provided in a parking garage, is there at least 8 feet 2 inches (98 inches total) vertical clearance available for full-sized, lift equipped vans?	If there is no parking garage, check NA.  If designated accessible parking is located in a garage, the vertical clearance should be at a minimum 8 feet 2 inches (98 inches). Vertical clearance should be posted.  98 INCHES MIN ———————————————————————————————————				
EXTER	TIOR ROUTE (FROM ACCESSIBLE PAR	KING, PUBLIC TRANSPORTATION, AND PUBLIC	SIDEWA	ALK TO T	THE ENTR	RANCE)
14 (CE)	For exterior routes, if the accessible route crosses a curb, is a curb ramp provided to the building entrance from the following: (Please mark NA for those that do not apply.)	Self explanatory.				
	a. Parking?					
	b. Public transportation?					

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
	c. Public sidewalk?					
15	Is the accessible route to the building entrance at least 36 inches wide for exterior routes from the following: (Please mark NA for those that do not apply.)	WINCHES SIDEWALK				
	a. Parking? b. Public transportation?					
	c. Public sidewalk?					
16	Is the accessible route to the building entrance stable, firm, and slip resistant from the following: (Please mark NA for those that do not apply.)	An example of a stable surface is a floor or ground surface without loose elements like gravel or wood chips.  Firm surfaces include solid concrete or pavement as opposed to a grassy, graveled or soft soil surface.  Avoid glossy or slick surfaces such as ceramic tile.				
	a. Parking?					

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments	
	b. Public transportation?						
	c. Public sidewalk?						
17	Is there an accessible route that does not include stairs or steps?	Self explanatory.					
18	Is the route to the entrance from the accessible parking spaces, including transitions at curb ramps, free of grates, gaps, and openings that are both greater than ½ inch wide and over ¼ inch deep?	Self explanatory.					
RAMP	RAMPS:						
19	Is an access ramp present?	If there is more than one ramp, select the one that appears to be the primary access ramp.					

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
20 (CE)	Is each run (leg) of the ramp no longer than 30 feet between landings?	Each "run," shown in the white sections in the diagram below, must be no longer than 30 feet.    The diagram below, must be no longer than 30 feet.   The diagram below, must be no longer than				
21	Are 60 inches (5 feet) long, level landings provided at the top and bottom of each ramp run?	See Question 20 diagram above.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
22 (CE)	Are handrails provided on both sides of the ramp that are mounted between 34 and 38 inches above the ramp surface, if it is longer than 6 feet?	If the ramp is not longer than 6 feet, check NA.  HANDRAILS ON BOTH SIDES				
23 (CE)	Are all ramps at least 36 inches wide?	PASSAGEWAY  MINCHES				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
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BUILDING ENTRANCE							
24	Is the main entrance accessible?	Self explanatory.					
25 (CE)	If a main entrance is not accessible, is there another accessible entrance?	Self explanatory.					
26	If a main entrance is not accessible, is there directional signage indicating the location of the accessible entrance?	ENTRANCE					

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
27 (CE)	Do doors have an opening at least 32 inches wide (at the narrowest point below the opening hardware) when opened to 90°?	When measuring double doors, measure the opening with one door open to 90°.  32 INCHES MIN CLEAR OPENING				
28 (CE)	Is space available for a wheelchair user to approach, maneuver, and open the door?	Appropriate space perpendicular and parallel to a doorway permits a wheelchair user, people using walkers and other mobility devices to open the door safely and independently. Following are two common examples of required minimum maneuvering clearances:  1. Approaching the door and pulling it toward you to open requires 60 inches of clear space perpendicular to the doorway and 18 inches parallel to the doorway.  2. Approaching the door and pushing it away from you to open requires 48 inches of clear space perpendicular to the doorway.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
		front approach, pull side  front approach, push side, door provided with both closer and latch				
29	Is the space required to open the door level and clear of movable objects (chairs, trash cans, etc.)?	If there are nonpermanent items such as trash cans, merchandise, etc., located in these areas, they must be removed or relocated.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
			I			
30	Are there automatic doors?	Self explanatory.				
31 (CE)	Do entrance doors have handles that can be opened without grasping, pinching, or twisting of the wrist?	Can the door be opened by someone with a closed fist or fully open hand? Door knobs, for example, cannot be used in this manner.				
	OR ROUTE (FROM THE BUILDING EN GH THE CLINIC/OFFICE TO AREAS T	NTRANCE TO THE CLINIC/OFFICE ENTRANCE, THAT PATIENTS COULD GO)	го тне п	REGISTRA	ATION CO	DUNTER/WINDOW, AND
32	Is there an interior route to the medical office?	Some medical offices are accessed directly from the street or parking lot rather than being located within a larger office building or complex, therefore they do not have interior routes.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
					T	
33	Is there an interior accessible route to the medical office that does not include stairs or steps?	Floors of a given story are level throughout the building, or connected by ramps, passenger elevators or access lifts.				
34 (CE)	Are <u>ALL</u> interior paths of travel at least 36 inches wide?	PASSAGEWAY  NINCHES				
35	Is the interior accessible route stable, firm, and slip resistant?	Avoid unsecured carpeting or other loose elements.  It is easier for people using walkers, wheelchairs and other aids to walk or push on surfaces that have low pile carpeting without a pad underneath.  Glossy or slick surfaces such as ceramic tile or marble can be slippery.				
36	Is the interior accessible route well lighted?	A brightly lit corridor will help avoid falls.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
37 (CE)	If there are stairs on the accessible route, are there handrails on each side?	If there are no stairs, check NA.				
38	If there are stairs, are all stairs risers closed that are on the accessible route?					
39	If there are stairs, are all stair treads marked by a stripe providing a clear visual contrast to assist people with visual impairments?	Contrast striping must be provided on the upper approach and lower tread for interior stairs and on the upper approach and all treads for exterior stairs. Stripes must be 2" to 4" wide placed parallel to and no more than 1" from the nose of the step or upper approach. The stripe must extend the full width of the step or upper approach and should be made of material that is at least as slip resistant as the other stair treads (a painted stripe is acceptable).				
40 (CE)	If a platform lift is used, can it be used without assistance?	If there is no platform lift, check NA.  Lifts sometimes require a key for operation, thus preventing independent use.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
-					T	
41	Does the interior door to the medical office require less than 5 pounds of pressure to open?	If interior door is a fire door, check NA.  For interior doors (not fire doors), labor force to open a door should be ≤ 5 lbs. Measure the weight of the labor force of the door after the door is unlatched; attach the hook end of the scale to the door handle and pull until the door opens and read the weight of the force.				
42	Is there a clear space 30 inches wide by 48 inches long in the waiting area(s) for a wheelchair or scooter user to park that is not in the path of travel?	48 min 1220  uim 08				
43	Is the path through the medical office free of any objects that stick out into the circulation path that a blind person might not detect with a cane?	If an object protrudes more than 4 inches and is located between 27 inches above the walking surface and below 80 inches, a blind person walking with a cane will not detect it.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
44	If floor mats are used, are the edges of floor mats stiff enough or secured so that they do not roll up?	If floor mats are not in use, check NA.  Floor mats that are not secured to the floor can roll up or bunch up under walkers or wheelchair casters and cause a tripping hazard.				
45	Is a section of the sign- in/registration counter no more than 34 inches high and at least 36 inches wide and free of stored items.	28 to 34 INCHES				
46	Does the office have a method, other than a lowered counter, by which people can sign in/register? (If yes, please note this method in comments.)	A medical office may use reasonable alternative methods to meet this need such as a clip board.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
47	Do signs identifying permanent rooms and spaces include raised letters and Braille?	AREA OF REFUGE  Waster of the state of the s				
48	Are the raised letters and Braille signs mounted between 48 inches and 60 inches from the floor?	Raised letters and Braille signs are either on the latch side of doors or on the face of doors and are mounted between 48 inches and 60 inches from the floor.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
49	If the building has a fire alarm system, are visual signals provided in each public space, including toilet rooms and each room where patients are seen?	If the building does not have a fire alarm system, check NA.				
50	Are all patient-operated controls (call buttons, self-service literature, brochures, hand sanitizers, etc.) mounted or presented between 15 inches and 48 inches from the floor?	15 min 380 48 max				
		10 max 255				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments	
51	Are all patient operated controls (e.g., call buttons, hand sanitizers) operable with one hand without grasping, pinching, or twisting to operate?	For example, a pump hand sanitizer that must be operated using two hands is inaccessible.					
ELEVA	ELEVATORS						
52	Is there an elevator?						
53 (CE)	If needed, is the elevator available for public/patient use during business hours?	Self explanatory.					

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
54 (CE)	Is the elevator equipped with both visible and audible door opening/closing and floor indicators?	A visible and audible signal is required at each elevator entrance to indicate which car is answering a call. An audible signal would be a "ding" or a verbal announcement.				
55 (CE)	Is there a raised letter and Braille sign on each side of each elevator jamb?	These signs allow everyone to know which floor they are on before entering or exiting the elevator.				
56 (CE)	Are the hall call buttons for the elevator no higher than 48 inches from the floor?	15 min 390 48 max				

Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
	10 max 255				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
57 (CE)	Is the elevator car large enough for a wheelchair or scooter user to enter, turn to reach the controls, and exit?	The doorway should be at least 36 inches wide and the floor area should be at least 51 inches long and 80 inches wide or 54 inches long and 68 inches wide, depending on where the door is located.				
		68 min 1730 18 20 18 20				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
58 (CE)	Do the buttons on the control panel inside the elevator have Braille and raised characters/symbols near the buttons?	Self explanatory.				
59	Is there an emergency communication system in the elevator?	Self explanatory.				
60	Is the elevator emergency communication system usable without requiring voice communication?	It is essential that emergency communication not be dependent on voice communications alone because the safety of people with hearing or speech impairments could be jeopardized. Visible signal requirement could be satisfied with something as simple as a button that lights when the message is answered, indicating that help is on the way.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
61	Do raised letters and Braille identify the emergency intercom in the elevator?	Self explanatory.				
	ROOMS (INCLUDING THOSE USED I	FOR SPECIMEN COLLECTION)				
62	Is there an accessible toilet room?	Self explanatory.				
63	If there is an inaccessible toilet room, is there directional signage to an accessible toilet room?	Mark NA if there are no inaccessible toilet rooms. Self explanatory.				
64	Does the interior door to the restroom require less than 5 pounds of pressure to open?	If restroom door is a fire door, check NA.  For interior doors (not fire doors), labor force to open a door should be ≤ 5 lbs. Measure the				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
		weight of the labor force of the door after the door is unlatched; attach the hook end of the scale to the door handle and pull until the door opens and read the weight of the force.				
65 (CE)	For all toilet rooms with and without stalls:  Are grab bars provided, one on the wall behind the toilet and one on the wall next to the toilet?	Grab bars should be installed in a horizontal position between 33 and 36 inches above the floor measured to the top of the gripping surface.				
66	Are all objects mounted at least 12 inches above and 1½ inches below the grab bars?	This includes seat cover dispensers, toilet paper dispensers, sanitizers, trash containers, etc.				
67 (CE)	Is the toilet paper dispenser mounted below the side grab bar with the centerline of the toilet paper dispenser between 7 inches and 9 inches in front of the toilet, and at least 15 inches high?	15 min 380 48 max				

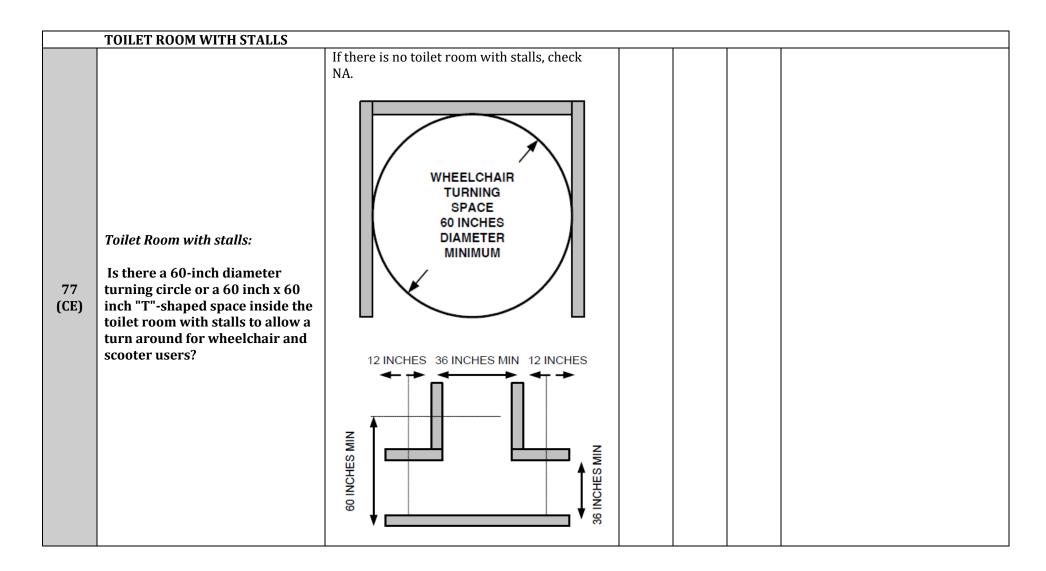
Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
68 (CE)	Is there a space that is at least 30 inches wide and 48 inches deep to allow wheelchair users to park in front of the sink?	This space must extend at least 17 inches under the sink from the front edge, although it can extend up to 19 inches underneath.  48 INCHES  19 INCHES  MIN				
69	Is the space in front of the sink free of trash cans and other movable items?	Self explanatory.				
70	Are the pipes and water supply lines under the sink wrapped with a protective cover?	PROTECTIVE PIPE COVERING (INSULATION)				
71 (CE)	Are faucet handles operable with one hand and without grasping, pinching, or twisting? (Check Yes if faucets are automatic.)	A knob handle would not be accessible.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
		LEVER HANDLES				
72	Are all dispensers mounted no higher than 40 inches from the floor?	Included are soap dispensers, paper towel dispensers, seat cover dispensers, hand dryers, etc.				
73	Are all dispensers (soap, paper towel, etc.) operable with one hand and without grasping, pinching, or twisting?	Self explanatory.				
74	If there is a pass-through door for specimen collection, is there a 30 inches by 48 inches space for a wheelchair or scooter user to park in front of it?	If there is no such door, check NA.				

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	TOU ET DOOM WITHOUT STALLS		
75 (CE)	Toilet room without stalls:  Do toilet room doorways have a minimum clear opening of 32 inches with the door open at 90 degrees, measured between the face of the door and the opposite stop?	If there is no toilet room without stalls, check NA.  32 INCHES MIN CLEAR OPENING	
76	Is the space inside the toilet room without stalls clear, without trash cans, shelves, equipment, chairs, and other movable objects?	Self explanatory.	

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
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Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments	
78	Is the space inside the accessible stall clear, without trash cans, shelves, equipment, chairs, and other movable objects?	Self explanatory.					
79	Can the hardware on the stall door be operated without grasping, pinching, or twisting of the wrist?	Handles, pulls, latches, locks, and other operating devices on accessible doors shall have a shape that is easy to grasp with one hand and does not require tight grasping, tight pinching, or twisting of the wrist to operate.					
EXAM/	EXAM/TREATMENT ROOMS/MEDICAL EQUIPMENT						
80 (CE)	Do exam room doorways have a minimum clear opening of 32 inches with the door open at 90 degrees, measured between the face of the door and the opposite stop?	32 INCHES MIN CLEAR OPENING					

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
81 (ME)	Is there a height adjustable exam table that lowers to between 17 inches and 19 inches from the floor to the top of the cushion?	Self explanatory				
82 (ME)	Is there space next to the height adjustable exam table for a wheelchair or scooter user to approach, park, and transfer or be assisted to transfer onto the table?	48 min 1220  uim 08				
83	Does the exam table provide elements to assist during a transfer (such as rails) and support a person while on the table? (If yes, please list in comments.)	Items that could help support a patient while on the table would be armrests, side rails, padded straps, cushions, wedges, etc.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
84	Is a lift available to assist staff with transfers (portable, overhead, or ceiling mounted)?	Self explanatory.				
85 (CE)	Is there a 60 inch diameter turning circle or a 60 inch x 60 inch "T"-shaped space so that a wheelchair or scooter user can make a 180° turn?	WHEELCHAIR TURNING SPACE 60 INCHES DIAMETER MINIMUM  12 INCHES 36 INCHES MIN 12 INCHES				
		60 INCHES MIN 36 INCHES MIN				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
86 (ME)	Is a weight scale available within the medical office with a platform to accommodate a wheelchair or scooter and the patient?	Accessible scales are usable by all people including: wheelchair users, people with activity limitations, and larger people who may exceed a standard weight scale limit. This includes people with conditions that interfere with mobility, walking, climbing, using steps (joint pain, short stature, pregnancy, fatigue, respiratory and cardiac conditions, post surgical conditions, orthopedic injuries); and/or who use mobility devices (e.g. canes, crutches, walkers).				

### References

## 2010 ADA Standards for Accessible Design

U.S Department of Justice http://www.ada.gov/2010ADAstandards\_index.htm

The revised regulations for Titles II and III of the Americans with Disabilities Act of 1990 (ADA) were published in the Federal Register on September 15, 2010. They provide the scoping and technical requirements for new construction and alterations resulting from the adoption of revised 2010 Standards in the final rules for Title II (28 CFR part 35) and Title III (28 CFR part 36). The 2010 ADA Standards go into effect March 15, 2012, but can be used now instead of the 1991 standards. The FSR Attachment C draws upon access requirements found in both the 1991 Americans with Disabilities Act Accessibility Guidelines and the 2010 ADA Standards. Some diagrams that appear in the FSR Attachment C are reproduced from these sources.

Two questions in the FSR Attachment C were drawn from Title 24, Part 2 of the California Building Standards Code. These are

1133B.4.4 – Striping for the visually impaired (Rev.1-1-2009), and 1115B-1 – Bathing and Toilet Facilities, placement of toilet paper dispensers. These standards can be found in:

# 2009 California Building Standards Code with California Errata and Amendments

State of California

**Department of General Services** 

Division of the State Architect

Updated April 27, 2010

http://www.documents.dgs.ca.gov/dsa/pubs/access\_manual\_rev\_04-27-10.pdf

Some diagrams are reprinted with permission from the Kentucky Department of Vocational Rehabilitation. These illustrations can also be found in:

### "Health Care Usability Profile V3"

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Oregon Health & Science University RRTC: Health & Wellness

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healthwellness.org

# DHCS Ancillary Audit Tool

# **Ancillary Services Physical Accessibility Review Survey**

California Department of Health Care Services Medi-Cal Managed Care Division

For purposes of this tool, Ancillary Services refers to Diagnostic and Therapeutic services such as, but not limited to: Radiology, Imaging, Cardiac Testing, Kidney dialysis, Physical Therapy, Occupational therapy, Cardiac rehabilitation, Pulmonary testing.

		mary testing.
D. II. W		Date of Review:
Provider Name:		25
		Name of Reviewer:
☐ Radiology	☐ Infusion	
☐ Physical Therapy	□ Other	
Address:		Health Plan Name:
City:		
Phone:	FAX:	Contact Person Name:
		Level of Access:
		=0,010,0100000.
<b>Basic Access:</b> Demonstrates a	ancillary facility site access for the members with disabilities	☐ Basic Access
	ancillary facility site access for the members with disabilities restroom, diagnostic and treatment use. To meet Basic	-
to parking, building, elevator, 1	restroom, diagnostic and treatment use. To meet Basic	-
to parking, building, elevator, 1		-
to parking, building, elevator, a Access requirements, all (34) (	restroom, diagnostic and treatment use. To meet Basic Critical Elements (CE) must be met.	☐ Basic Access
to parking, building, elevator, and Access requirements, all (34) (  Limited Access:  Demonstra	restroom, diagnostic and treatment use. To meet Basic Critical Elements (CE) must be met.  ates ancillary facility site access for the members with a	-
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to parking, building, elevator, naccess requirements, all (34) (  Limited Access:    Demonstrational disability is missing or is incommented and treat (CE) are encountered.  Medical Equipment: Diagnostic	restroom, diagnostic and treatment use. To meet Basic Critical Elements (CE) must be met.  Ites ancillary facility site access for the members with a implete in one or more features for parking, building, elevator, ment use. Deficiencies in 1 or more of the Critical Elements itic and treatment equipment meet accessibility features for	☐ Basic Access
to parking, building, elevator, in Access requirements, all (34) (34) (34) (34) (35) (36) (37) (38) (39) (39) (39) (39) (39) (39) (39) (39	restroom, diagnostic and treatment use. To meet Basic Critical Elements (CE) must be met.  Ites ancillary facility site access for the members with a implete in one or more features for parking, building, elevator, ment use. Deficiencies in 1 or more of the Critical Elements	☐ Basic Access ☐ Limited Access ☐ Medical Equipment is available
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November 2014

Below are the symbols that will be used in the provider directories to indicate areas of accessibility at the ancillary site. These should also be used in online directories. In order for an ancillary site to receive a symbol, the appropriate criteria must be met.

These symbols are in addition to identifying whether the provider office has Basic Access or Limited Access. A provider who has Basic Access will automatically meet the critical elements for the first 5 symbols (P, EB, IB, R, PD).

Accessibility Indicator	Must Satisfy these Criteria	Yes	No	N/A	Comments
P = PARKING	Critical Elements (CE): 3,7,8,11				
EB = EXTERIOR BUILDING	(CE): 14,20,21,22,25				
IB = INTERIOR BUILDING	(CE): 28,31,42,43,44,45,46,47				
R =RESTROOM	(CE): 53, 55,56,59,62,64				
PD = PATIENT DIAGNOSTIC AND TREATMENT USE	(CE): 66,67,70,76,78				
T = MEDICAL EQUIPMENT	(T): 72,73,74,77,80,81				

2 <sup>nd</sup> Periodic PARS Review:	I certify that there have been no changes	s since the last physical accessibility review:
Name:	Signature:	Date:
3 <sup>rd</sup> Periodic PARS Review:	I certify that there have been no change	s since the last physical accessibility review:
Name:	Signature:	Date:

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Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments			
PARKI	ARKING								
1	Is off-street public parking available?	Self explanatory.							
2	Are accessible parking spaces provided in off-street parking?	Self explanatory.							
3 (CE)	Are the correct number of accessible parking spaces provided?  1 to 25 total spaces - 1 required 26 to 50 - 2 required 51 to 75 - 3 required 76 to 100 - 4 required 101 to 150 - 5 required 151 to 200 - 6 required 201 to 300 - 7 required 301 to 400 - 8 required	If there are 25 total parking spaces or less, at least one accessible space is required. If there are between 26 and 50 total spaces, at least two accessible spaces are required, etc.							
4	Is the accessible parking space(s) closest to the main entrance?	The accessible parking space (s) should afford the shortest route of travel from adjacent parking to the accessible entrance.							

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
5	Is there an access aisle next to the accessible space(s)?	The access aisle is the space next to the accessible parking space where a person using the accessible space can load and unload from the vehicle.  The access aisle is the space next to the accessible parking space where a person using the accessible space can load and unload from the vehicle.  The access aisle is the space next to the accessible parking space where a person using the accessible space can load and unload from the vehicle.  The access aisle is the space next to the accessible parking space where a person using the accessible space can load and unload from the vehicle.  The accessible parking space where a person using the accessible space can load and unload from the vehicle.  The accessible space can load and unload from the vehicle.				
6	Is the parking space(s) and access aisle(s) free of curb ramps that extend into the space and other obstructions?	If a curb ramp extends into the parking space(s) or access aisle, a person using that space and aisle would not have adequate level space to unload and load from the vehicle.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
7 (CE)	Do curbs on the route from off- street public parking have curb ramps at the parking locations?	Pathways should have curb ramps. Without curb ramps, wheelchair users may be required to travel in the street or behind parked cars where drivers cannot see them.				
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Criteria (CE = Critical Elemen		Explanation/Guidelines	Yes	No	N/A	Comments
8 (CE)	Do curbs on the route from off- street public parking have curb ramps at the drop off locations?	See above Question # 7.				
9	Does every accessible parking space have a vertical sign posted with the International Symbol of Accessibility?	Symbol in the illustration depicts the International Symbol of Accessibility.				
10	Are signs mounted a minimum of 60 inches above the ground surface so that they can be seen over a parked vehicle?	Signs must be located so a vehicle parked in the space does not obscure them. (Van accessible spaces must be indicated with an additional sign)				
11 (CE)	Is VAN accessible parking provided?	1 van space for every 6 standard accessible spaces must be provided, but never less than one. For example, if there are 23 total spaces, at least one accessible space is required and it must be large enough (See Question # 5 for dimensions) to accommodate a van. If there are 201 total parking spaces, at least seven accessible spaces would be required and two of those would have to accommodate vans.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
12	Is VAN accessible parking signage provided?	Signs must be mounted a minimum of 60 inches above the ground surface so that they can be seen over a parked vehicle.				
13	If van accessible parking is provided in a parking garage, is there at least 8 feet 2 inches (98 inches total) vertical clearance available for full-sized, lift equipped vans?	If there is no parking garage, check NA.  If designated accessible parking is located in a garage, the vertical clearance should be at a minimum 8 feet 2 inches (98 inches). Vertical clearance should be posted.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
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### EXTERIOR ROUTE (FROM ACCESSIBLE PARKING, PUBLIC TRANSPORTATION, AND PUBLIC SIDEWALK TO THE ENTRANCE)

14 (CE)	For exterior routes, if the accessible route crosses a curb, is a curb ramp provided to the building entrance from the following: (Please mark NA for those that do not apply.)	Self explanatory.		
	a. Parking?			
	b. Public transportation?			
	c. Public sidewalk?			

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
15	Is the accessible route to the building entrance at least 36 inches wide for exterior routes from the following: (Please mark NA for those that do not apply.)	SIDEWALK SIDEWALK				
	a. Parking? b. Public transportation?					
	c. Public sidewalk?					
16	Is the accessible route to the building entrance stable, firm, and slip resistant from the following: (Please mark NA for those that do not apply.)	An example of a stable surface is a floor or ground surface without loose elements like gravel or wood chips.  Firm surfaces include solid concrete or pavement as opposed to a grassy, graveled or soft soil surface.  Avoid glossy or slick surfaces such as ceramic tile.				

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Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments		
	a. Parking?							
	b. Public transportation?							
	c. Public sidewalk?							
17	Is there an accessible route that does not include stairs or steps?	Self explanatory.						
18	Is the route to the entrance from the accessible parking spaces, including transitions at curb ramps, free of grates, gaps, and openings that are both greater than ½ inch wide and over ¼ inch deep?	Self explanatory.						
RAMPS	RAMPS:							
19	Is an access ramp present?	If there is more than one ramp, select the one that appears to be the primary access ramp.						

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
20 (CE)	Are handrails provided on both sides of the ramp that are mounted between 34 and 38 inches above the ramp surface, if it is longer than 6 feet?	If the ramp is not longer than 6 feet, check NA.  HANDRAILS ON BOTH SIDES				
21 (CE)	Are all ramps at least 36 inches wide?	PASSAGEWAY  NINCHES				

Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
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BUILD	BUILDING ENTRANCE							
22 CE	Is the main entrance accessible?	Self explanatory.						
23	If a main entrance is not accessible, is there another accessible entrance?	Self explanatory.						
24	If a main entrance is not accessible, is there directional signage indicating the location of the accessible entrance?	ENTRANCE						

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments		
25 (CE)	Do doors have an opening at least 32 inches wide (at the narrowest point below the opening hardware) when opened to 90°?	When measuring double doors, measure the opening with one door open to 90°.  32 INCHES MIN CLEAR OPENING						
26	Are there automatic doors?	Self explanatory.						
INTERI	INTERIOR ROUTE (FROM THE BUILDING ENTRANCE, TO THE REGISTRATION COUNTER/WINDOW, AND THROUGH TO THE PARTICIPANT AREAS							
27	Is there an interior route to the patient area?	Some patient areas are accessed directly from the street or drop off rather than being located within a larger building or complex, therefore they do not have interior routes.						

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
28 (CE)	Are <u>ALL</u> interior paths of travel at least 36 inches wide?	PASSAGEWAY  NINCHES				
29	Is the interior accessible route stable, firm, and slip resistant?	Avoid unsecured carpeting or other loose elements.  It is easier for people using walkers, wheelchairs and other aids to walk or push on surfaces that have low pile carpeting without a pad underneath.  Glossy or slick surfaces such as ceramic tile or marble can be slippery.				
30	Is the interior accessible route well lighted?	A brightly lit corridor will help avoid falls.				
31 (CE)	If there are stairs on the accessible route, are there handrails on each side?	If there are no stairs, check NA.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
32	If there are stairs, are all stair risers closed that are on the accessible route?					
33	If there are stairs, are all stair treads marked by a stripe providing a clear visual contrast to assist people with visual impairments?	Contrast striping must be provided on the upper approach and lower tread for interior stairs and on the upper approach and all treads for exterior stairs. Stripes must be 2" to 4" wide placed parallel to and no more than 1" from the nose of the step or upper approach. The stripe must extend the full width of the step or upper approach and should be made of material that is at least as slip resistant as the other stair treads (a painted stripe is acceptable).				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
34	Is the path through the facility free of any objects that stick out into the circulation path that a blind person might not detect with a cane?	If an object protrudes more than 4 inches and is located between 27 inches above the walking surface and below 80 inches, a blind person walking with a cane will not detect it.				
35	If floor mats are used, are the edges of floor mats stiff enough or secured so that they do not roll up?	If floor mats are not in use, check NA.  Floor mats that are not secured to the floor can roll up or bunch up under walkers or wheelchair casters and cause a tripping hazard.				
36	Is a section of the sign- in/registration counter no more than 34 inches high and at least 36 inches wide and free of stored items?	28 to 34 INCHES				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
37	Does the office have a method, other than a lowered counter, by which people can sign in/register? (If yes, please note this method in comments.)	A medical office may use reasonable alternative methods to meet this need such as a clip board.				
38	Do signs identifying permanent rooms and spaces include raised letters and Braille?	AREA OF REFUGE  60 max				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
39	. Are the raised letters and Braille signs mounted between 48 inches and 60 inches from the floor?	Raised letters and Braille signs are either on the latch side of doors or on the face of doors and are mounted between 48 inches and 60 inches from the floor.				
40	If the building has a fire alarm system, are visual signals provided in each public space, including toilet rooms and Participant Areas?	If the building does not have a fire alarm system, check NA.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments		
ELEVA	ELEVATORS							
41	Is there an elevator?	Self explanatory.						
42 (CE)	If needed, is the elevator available for public/patient use during business hours?	Self explanatory.						
43 (CE)	Is the elevator equipped with both visible and audible door opening/closing and floor indicators?	A visible and audible signal is required at each elevator entrance to indicate which car is answering a call. An audible signal would be a "ding" or a verbal announcement.						
44 (CE)	Is there a raised letter and Braille sign on each side of each elevator jamb?	These signs allow everyone to know which floor they are on before entering or exiting the elevator.						

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
45 (CE)	Are the hall call buttons for the elevator no higher than 48 inches from the floor?	10 max 10 max 10 max 10 max 10 max 10 max				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
46 (CE)	Is the elevator car large enough for a wheelchair or scooter user to enter, turn to reach the controls, and exit?	The doorway should be at least 36 inches wide and the floor area should be at least 51 inches long and 80 inches wide or 54 inches long and 68 inches wide, depending on where the door is located.				
		36 min 915				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
47 (CE)	Do the buttons on the control panel inside the elevator have Braille and raised characters/symbols near the buttons?	Self explanatory.				
48	Is there an emergency communication system in the elevator?	Self explanatory.				
49	Is the elevator emergency communication system usable without requiring voice communication?	It is essential that emergency communication not be dependent on voice communications alone because the safety of people with hearing or speech impairments could be jeopardized. Visible signal requirement could be satisfied with something as simple as a button that lights when the message is answered, indicating that help is on the way.				
50	Do raised letters and Braille identify the emergency intercom in the elevator?	Self explanatory.				

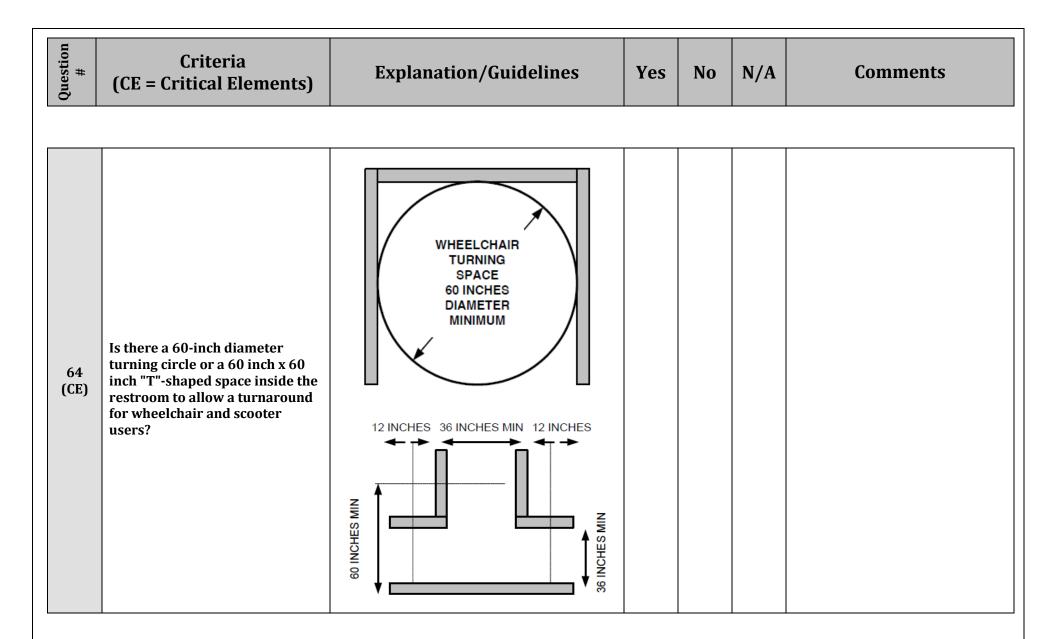
Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments	
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ALL RE	ALL RESTROOMS/TOILET ROOMS (WITH AND WITHOUT STALLS):							
51	Is there an accessible restroom/toilet room?	Self explanatory.						
52	Does the interior door to the restroom require less than 5 pounds of pressure to open?	If restroom door is a fire door, check NA.  For interior doors (not fire doors), labor force to open a door should be ≤ 5 lbs. Measure the weight of the labor force of the door after the door is unlatched; attach the hook end of the scale to the door handle and pull until the door opens and read the weight of the force.						
53 (CE)	Are grab bars provided, one on the wall behind the toilet and one on the wall next to the toilet?	Grab bars should be installed in a horizontal position between 33 and 36 inches above the floor measured to the top of the gripping surface.						

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
54	Are all objects mounted at least 12 inches above and 1½ inches below the grab bars?	This includes seat cover dispensers, toilet paper dispensers, sanitizers, trash containers, etc.				
55 (CE)	Is the toilet paper dispenser mounted below the side grab bar with the centerline of the toilet paper dispenser between 7 inches and 9 inches in front of the toilet, and at least 15 inches high?	15 min 380 48 max				
56 (CE)	Is there a space that is at least 30 inches wide and 48 inches deep to allow wheelchair users to park in front of the sink?	This space must extend at least 17 inches under the sink from the front edge, although it can extend up to 19 inches underneath.  48 INCHES  19 INCHES  MIN				
57	Is the space in front of the sink free of trashcans and other movable items?	Self explanatory.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
58	Are the pipes and water supply lines under the sink wrapped with a protective cover?	PROTECTIVE PIPE COVERING (INSULATION)				
59 (CE)	Are faucet handles operable with one hand and without grasping, pinching, or twisting? (Check Yes if faucets are automatic.)	A knob handle would not be accessible.  LEVER HANDLES				
60	Are all dispensers mounted no higher than 40 inches from the floor?	Included are soap dispensers, paper towel dispensers, seat cover dispensers, hand dryers, etc.				
61	Are all dispensers (soap, paper towel, etc.) operable with one hand and without grasping, pinching, or twisting?	Self explanatory.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
62 (CE)	Do restroom doorways have a minimum clear opening of 32 inches with the door open at 90 degrees, measured between the face of the door and the opposite stop?	32 INCHES MIN CLEAR OPENING				
63	Is the space inside the restroom clear, without trashcans, shelves, equipment, chairs, and other movable objects?	Self explanatory.				



Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments		
65	Can the hardware on the stall door be operated without grasping, pinching, or twisting of the wrist?	Handles, pulls, latches, locks, and other operating devices on accessible doors shall have a shape that is easy to grasp with one hand and does not require tight grasping, tight pinching, or twisting of the wrist to operate.						
PATIE	PATIENT AREAS (DIAGNOSTIC & TREATMENT, ROOMS)							
66 (CE)	Do doorways have a minimum clear opening of 32 inches with the door open at 90 degrees, measured between the face of the door and the opposite stop?	32 INCHES MIN CLEAR OPENING						
67 (CE)	Is there space next to the equipment for a wheelchair or scooter user to approach, park, and transfer or be assisted to transfer onto following?	48 min 1220 uiw 08						

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
	a. Equipment (such as PT)?					
	b. Diagnostic apparatus?					
	c. Patient activity areas (such as OT, dining)?					
	d. Infusion (chairs, beds for chemo, dialysis)?					
68	Patient Dressing Rooms are accessible (all bullet points need to be present)  • Doorways are at least 32 inches  • Turning Radius is 60x60 inches  • Seating 17-19 inches from the floor  • Grab bars	If there are reasonable alternative for dressing room accommodations, this measure is met.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
69	In the diagnostic/treatment area, is there a 60 inch diameter turning circle or a 60 inch x 60 inch "T"-shaped space so that a wheelchair or scooter user can make a 180° turn?	WHEELCHAIR TURNING SPACE 60 INCHES DIAMETER MINIMUM  12 INCHES 36 INCHES MIN 12 INCHES				
70 (CE)	If any diagnostic equipment or treatment tables/chairs are used, is there a patient pre-assessment process (i.e. phone, prior to appointment) to verify that the necessary services can be provided?	Self explanatory.				
71	Does the Diagnostic Table have a weight limit?	Document weight limit:  MRI CT Fluoroscopy PET Bone Density/Dexascan Ultrasound Nuclear Medicine				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
		□ Xray				
72 (T)	Is there height adjustable equipment (chairs and tables) that lowers between 17 inches and 19 inches from the floor to the top of the cushion?	Score each appropriate equipment that do or do not lower 17 to 19 inches from the floor to the top of the cushion:				
	a. MRI					
	b. CT					
	c. Fluoroscopy					
	d. PET					
	e. Bone Density/Dexascan					
	f. Ultrasound					
	g. Nuclear Medicine					
	h. Xray					
	i. Physical Therapy Table					
	j. Dialysis Chair					
	k. Other					
	l. Other					
73 (T)	Mammography machine can accommodate wheelchair users with knee and foot clearance under the breast plate allowing technologist to take quality images.	The top of breast platform needs to go to 26 inches above the floor to accommodate an individual seated in a wheelchair.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
		Positioning Supports    Positioning Support				
74 (T)	A Mammography chair is available for patients who must be seated. Example: persons with balance difficulties, or cannot stand for any length of time.	The chair's footrests must accommodate and ride over the base support.				
75	Are transfer and positioning supports available?	Examples include:  • Positioning supports while on the equipment as pillows, wedges, strapping, transfer supports  Please list elements in comments.				
76 (CE)	Does staff provide patient transfer assistance on and off of equipment (this includes use of lift equipment when needed).	Self Explanatory				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
77 (T)	Is lift equipment available to assist staff with transfers (portable, overhead, or ceiling mounted)?	Self Explanatory				
78 (CE)	Is staff trained yearly on safe transfer techniques?	Self explanatory				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
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	WEIGHT MEASUREMENT						
	79	Are patients normally weighed at this provider site?	Self explanatory				
-	80 (T)	Is a weight scale available that can be used by a wheelchair or scooter user, obese patients whose weight exceeds the weight limits for standard scales, and for patients that cannot step onto a standard scale?	Accessible scale platform dimensions-should be a minimum of 32x 36 inches				
=	81 (T)	If there is no accessible scale, are other methods to weigh the patient in place?	Examples of other methods to weigh the patient are: weight scales integrated into examination tables, chairs, stretchers, and lifts, or an accessible scale located in a nearby office, within the same building.				

# References

**2010 ADA Standards for Accessible Design** U.S Department of Justice http://www.ada.gov/2010ADAstandards\_index.htm

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
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The revised regulations for Titles II and III of the Americans with Disabilities Act of 1990 (ADA) were published in the Federal Register on September 15, 2010. They provide the scoping and technical requirements for new construction and alterations resulting from the adoption of revised 2010 Standards in the final rules for Title II (28 CFR part 35) and Title III (28 CFR part 36). The 2010 ADA Standards go into effect March 15, 2012, but can be used now instead of the 1991 standards. The FSR Attachment C draws upon access requirements found in both the 1991 Americans with Disabilities Act Accessibility Guidelines and the 2010 ADA Standards. Some diagrams that appear in the FSR Attachment C are reproduced from these sources.

Two questions in the FSR Attachment C were drawn from Title 24, Part 2 of the California Building Standards Code. These are

1133B.4.4 – Striping for the visually impaired (Rev.1-1-2009), and 1115B-1 – Bathing and Toilet Facilities, placement of toilet paper dispensers. These standards can be found in:

# 2009 California Building Standards Code with California Errata and Amendments

State of California

**Department of General Services** 

Division of the State Architect

Updated April 27, 2010

http://www.documents.dgs.ca.gov/dsa/pubs/access\_manual\_rev\_04-27-10.pdf

Some diagrams are reprinted with permission from the Kentucky Department of Vocational Rehabilitation. These illustrations can also be found in:

# "Health Care Usability Profile V3"

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Oregon Health & Science University RRTC: Health & Wellness

Authors: Drum, C.E., Davis, C.E., Berardinelli, M., Cline, A., Laing, R., Horner-Johnson, W., & Krahn, G.

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healthwellness.org

# DHCS CBAS Audit Tool

# Community Based Adult Services (CBAS) Physical Accessibility Review Survey

California Department of Health Care Services Medi-Cal Managed Care Division

Provider Name:		Date of Review:
□ CBAS		
□ Other		Name of Reviewer:
Address:		Health Plan Name:
City:		
Phone:	FAX:	Contact Person Name:
		Level of Access:
Rasic Access: Demonstrates facility site access	for the members with disabilities to	,
<b>Basic Access:</b> Demonstrates facility site access parking, building, elevator, Participant Areas, a		Level of Access:  □ Basic Access
parking, building, elevator, Participant Areas, a	nd restroom. To meet Basic Access	,
	nd restroom. To meet Basic Access	,
parking, building, elevator, Participant Areas, a	nd restroom. To meet Basic Access ust be met.	,
parking, building, elevator, Participant Areas, and requirements, all (24) Critical Elements (CE) multiple of the composition o	ad restroom. To meet Basic Access ast be met.  ess for the members with a disability is so for parking, building, elevator, participant	☐ Basic Access
parking, building, elevator, Participant Areas, and requirements, all (24) Critical Elements (CE) multiple states and the states are as and restroom. Deficiencies in 1 or more of the states are as and restroom.	ad restroom. To meet Basic Access ast be met.  ess for the members with a disability is so for parking, building, elevator, participant	☐ Basic Access
parking, building, elevator, Participant Areas, and requirements, all (24) Critical Elements (CE) multiple of the composition o	ad restroom. To meet Basic Access ast be met.  ess for the members with a disability is so for parking, building, elevator, participant	☐ Basic Access

Below are the symbols that will be used in the provider directories to indicate areas of accessibility at a provider office/site. These should also be used in online directories. In order for a provider office to receive a symbol, the appropriate criteria must be met.

These symbols are in addition to identifying whether the provider office has Basic Access or Limited Access. A provider who has Basic Access will automatically meet the critical elements for the first six symbols (P, EB, IB, R, PA,). And a provider who has Medical Equipment Access will meet the medical equipment elements for the last symbol (T).

Accessibility Indicator	Must Satisfy these Criteria	Yes	No	N/A	Comments
P = PARKING	Critical Elements (CE): 6,7,8				
EB = EXTERIOR BUILDING	(CE): 9,15,16,17,20				
IB = INTERIOR BUILDING	(CE): 23,26,36,37,38,39,40,41				
R=RESTROOM	(CE): 47,49,50,53,56,58				
PA= PARTICIPANT AREAS	(CE): 60,61				
2 <sup>nd</sup> Periodic PARS Review: I certify tha	t there have been no changes since the last p	hysical a	ccessib	ility revi	ew:
Name:	Signature:			Date: _	
3 <sup>rd</sup> Periodic PARS Review: I certify tha	at there have been no changes since the last p	hysical	accessib	ility rev	iew:
Name:	Signature:			Date: _	

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
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PARKI	PARKING						
1	Are accessible parking spaces provided in the designated parking area?	Self explanatory.					
2	Are the correct number of accessible parking spaces provided?  1 to 25 total spaces - 1 required 26 to 50 - 2 required 51 to 75 - 3 required 76 to 100 - 4 required 101 to 150 - 5 required 151 to 200 - 6 required 201 to 300 - 7 required 301 to 400 - 8 required	If there are 25 total parking spaces or less, at least one accessible space is required. If there are between 26 and 50 total spaces, at least two accessible spaces are required, etc.					
3	Is the accessible parking space(s) closest to the main entrance?	The accessible parking space (s) should afford the shortest route of travel from adjacent parking to the accessible entrance.					

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
4	Does every accessible parking space have a vertical sign posted with the International Symbol of Accessibility?	Symbol in the illustration depicts the International Symbol of Accessibility.				
5	Are signs mounted a minimum of 60 inches above the ground surface so that they can be seen over a parked vehicle?	Signs must be located so a vehicle parked in the space does not obscure them. (Van accessible spaces must be indicated with an additional sign)				

Question	# Criteria  (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
6 (CI		The vehicular pull-up space dimension is a minimum of 96 inches wide and 20 feet long				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
7 (CE)	Is there an access aisle that adjoins an accessible route and does not overlap the Vehicular way /driveway?	Access aisles serving vehicle pull-up spaces shall be a minimum of 60 inches wide.  full length of vehicle pull-up space  ourb line  area to be marked				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
8 (CE)	Do curbs on the route have curb ramps at the drop off locations?	Pathways should have curb ramps. Without curb ramps, wheelchair users may be required to travel in the street or behind parked cars where drivers cannot see them.				
EXTER	TIOR ROUTE (FROM DROP OFF AND P	ICK UP LOCATIONS TO THE ENTRANCE)				
9	For exterior routes, if the accessible route crosses a curb, is a curb ramp provided to the building entrance from the following: (Please mark NA for those that do not apply.)	Self explanatory.				
(CE)	a. Public Transportation					
	b. Public sidewalk?					
	c. Drop off?					

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
10	Is the accessible route to the building entrance at least 36 inches wide for exterior routes from the following: (Please mark NA for those that do not apply.)	SIDEWALK SIDEWALK				
	a. Public Transportation					
	b. Public sidewalk?					
	c. Drop off?					
11	Is the accessible route to the building entrance stable, firm, and slip resistant from the following: (Please mark NA for those that do not apply.)	An example of a stable surface is a floor or ground surface without loose elements like gravel or wood chips.  Firm surfaces include solid concrete or pavement as opposed to a grassy, graveled or soft soil surface.  Avoid glossy or slick surfaces such as ceramic tile.				
	a. Public Transportation					
	b. Public sidewalk?					

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments		
	c. Drop off?							
12	Is there an accessible route that does not include stairs or steps?	Self explanatory.						
13	Is the route to the entrance from drop off, free of grates, gaps, and openings that are both greater than ½ inch wide and over ¼ inch deep?	Self explanatory.						
RAMP	RAMPS:							
14	Is an access ramp present?	If there is more than one ramp, select the one that appears to be the primary access ramp.						

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
15 (CE)	Are handrails provided on both sides of the ramp that are mounted between 34 and 38 inches above the ramp surface, if it is longer than 6 feet?	If the ramp is not longer than 6 feet, check N/A.  HANDRAILS ON BOTH SIDES				
16 (CE)	Are all ramps at least 36 inches wide?	PASSAGEWAY  MINTHES				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
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BUILDI	BUILDING ENTRANCE						
17 CE	Is the main entrance accessible?	Self explanatory.					
18	If a main entrance is not accessible, is there another accessible entrance?	Self explanatory.					
19	If a main entrance is not accessible, is there directional signage indicating the location of the accessible entrance?	ENTRANCE CONTRACTOR					

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments		
20 (CE)	Do doors have an opening at least 32 inches wide (at the narrowest point below the opening hardware) when opened to 90°?	When measuring double doors, measure the opening with one door open to 90°.  32 INCHES MIN CLEAR OPENING						
21	Are there automatic doors?	Self explanatory.						
INTERI	INTERIOR ROUTE (FROM THE BUILDING ENTRANCE, TO THE REGISTRATION COUNTER/WINDOW, AND THROUGH TO THE PARTICIPANT AREAS							
22	Is there an interior route to the participant area?	Some participant areas are accessed directly from the street or drop off rather than being located within a larger building or complex, therefore they do not have interior routes.						

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
23 (CE)	Are <u>ALL</u> interior paths of travel at least 36 inches wide?	PASSAGEWAY  NINCHES				
24	Is the interior accessible route stable, firm, and slip resistant?	Avoid unsecured carpeting or other loose elements.  It is easier for people using walkers, wheelchairs and other aids to walk or push on surfaces that have low pile carpeting without a pad underneath.  Glossy or slick surfaces such as ceramic tile or marble can be slippery.				
25	Is the interior accessible route well lighted?	A brightly lit corridor will help avoid falls.				
26 (CE)	If there are stairs on the accessible route, are there handrails on each side?	If there are no stairs, check N/A.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
27	If there are stairs, are all stairs risers closed that are on the accessible route?					
28	If there are stairs, are all stair treads marked by a stripe providing a clear visual contrast to assist people with visual impairments?	Contrast striping must be provided on the upper approach and lower tread for interior stairs and on the upper approach and all treads for exterior stairs. Stripes must be 2" to 4" wide placed parallel to and no more than 1" from the nose of the step or upper approach. The stripe must extend the full width of the step or upper approach and should be made of material that is at least as slip resistant as the other stair treads (a painted stripe is acceptable).				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
29	Is the path through the facility free of any objects that stick out into the circulation path that a blind person might not detect with a cane?	If an object protrudes more than 4 inches and is located between 27 inches above the walking surface and below 80 inches, a blind person walking with a cane will not detect it.				
30	If floor mats are used, are the edges of floor mats stiff enough or secured so that they do not roll up?	If floor mats are not in use, check NA.  Floor mats that are not secured to the floor can roll up or bunch up under walkers or wheelchair casters and cause a tripping hazard.				
31	Is a section of the sign- in/registration counter no more than 34 inches high and at least 36 inches wide and free of stored items.	28 to 34 INCHES				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
32	Do signs identifying permanent rooms and spaces include raised letters and Braille?	AREA OF REFUGE Xem 09 00251				
33	Are the raised letters and Braille signs mounted between 48 inches and 60 inches from the floor?	Raised letters and Braille signs are either on the latch side of doors or on the face of doors and are mounted between 48 inches and 60 inches from the floor.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
34	If the building has a fire alarm system, are visual signals provided in each public space, including toilet rooms and Participant Areas?	If the building does not have a fire alarm system, check NA.				
ELEVA	ΓORS					
35	Is there an elevator?					
36 (CE)	If needed, is the elevator available for public/patient use during business hours?	Self explanatory.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
37 (CE)	Is the elevator equipped with both visible and audible door opening/closing and floor indicators?	A visible and audible signal is required at each elevator entrance to indicate which car is answering a call. An audible signal would be a "ding" or a verbal announcement.				
38 (CE)	Are there raised letter and Braille sign on each side of each elevator jamb?	These signs allow everyone to know which floor they are on before entering or exiting the elevator.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
39 (CE)		15 min 380 380 48 max 1220				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
40 (CE)	Is the elevator car large enough for a wheelchair or scooter user to enter, turn to reach the controls, and exit?	The doorway should be at least 36 inches wide and the floor area should be at least 51 inches long and 80 inches wide or 54 inches long and 68 inches wide, depending on where the door is located.  80 min 2030 2030 36 min 1730 36 min 1730 36 min 1730				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
41 (CE)	Do the buttons on the control panel inside the elevator have Braille and raised characters/symbols near the buttons?	Self explanatory.				
42	Is there an emergency communication system in the elevator?	Self explanatory.				
43	Is the elevator emergency communication system usable without requiring voice communication?	It is essential that emergency communication not be dependent on voice communications alone because the safety of people with hearing or speech impairments could be jeopardized. Visible signal requirement could be satisfied with something as simple as a button that lights when the message is answered, indicating that help is on the way.				
44	Do raised letters and Braille identify the emergency intercom in the elevator?	Self explanatory.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
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ALL RE	ALL RESTROOMS/TOILET ROOMS (WITH AND WITHOUT STALLS):						
45	Is there an accessible restroom/toilet room?	Self explanatory.					
46	Does the interior door to the restroom require less than 5 pounds of pressure to open?	If restroom door is a fire door, check NA.  For interior doors (not fire doors), labor force to open a door should be ≤ 5 lbs. Measure the weight of the labor force of the door after the door is unlatched; attach the hook end of the scale to the door handle and pull until the door opens and read the weight of the force.					
47 (CE)	Are grab bars provided, one on the wall behind the toilet and one on the wall next to the toilet?	Grab bars should be installed in a horizontal position between 33 and 36 inches above the floor measured to the top of the gripping surface.					

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
48	Are all objects mounted at least 12 inches above and 1½ inches below the grab bars?	This includes seat cover dispensers, toilet paper dispensers, sanitizers, trash containers, etc.				
49 (CE)	Is the toilet paper dispenser mounted below the side grab bar with the centerline of the toilet paper dispenser between 7 inches and 9 inches in front of the toilet, and at least 15 inches high?	7-9 180-230				
50 (CE)	Is there a space that is at least 30 inches wide and 48 inches deep to allow wheelchair users to park in front of the sink?	This space must extend at least 17 inches under the sink from the front edge, although it can extend up to 19 inches underneath.  48 INCHES  19 INCHES  MIN				
51	Is the space in front of the sink free of trashcans and other movable items?	Self explanatory.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
52	Are the pipes and water supply lines under the sink wrapped with a protective cover?	PROTECTIVE PIPE COVERING (INSULATION)				
		A knob handle would not be accessible.				
53 (CE)	Are faucet handles operable with one hand and without grasping, pinching, or twisting? (Check Yes if faucets are automatic.)	LEVER HANDLES				
54	Are all dispensers mounted no higher than 40 inches from the floor?	Included are soap dispensers, paper towel dispensers, seat cover dispensers, hand dryers, etc.				
55	Are all dispensers (soap, paper towel, etc.) operable with one hand and without grasping, pinching, or twisting?	Self explanatory.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
56 (CE)	Do restroom doorways have a minimum clear opening of 32 inches with the door open at 90 degrees, measured between the face of the door and the opposite stop?	32 INCHES MIN CLEAR OPENING				
57	Is the space inside the restroom clear, without trashcans, shelves, equipment, chairs, and other movable objects?	Self explanatory.				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
58 (CE)	Is there a 60-inch diameter turning circle or a 60 inch x 60 inch "T"-shaped space inside the restroom to allow a turn around for wheelchair and scooter users?	WHEELCHAIR TURNING SPACE 60 INCHES DIAMETER MINIMUM  12 INCHES 36 INCHES MIN 12 INCHES	Tes	NO	IN/A	
		60 INCHES M				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
59	Can the hardware on the stall door be operated without grasping, pinching, or twisting of the wrist?	Handles, pulls, latches, locks, and other operating devices on accessible doors shall have a shape that is easy to grasp with one hand and does not require tight grasping, tight pinching, or twisting of the wrist to operate.				
PARTI	CIPANT AREAS (QUIET ROOM/THEF	RAPY ROOM S-PT/OT, ACTIVITY AREA)				
60 (CE)	Do doorways have a minimum clear opening of 32 inches with the door open at 90 degrees, measured between the face of the door and the opposite stop?	32 INCHES MIN CLEAR OPENING				
61 (CE)	There is space in the following areas for a wheelchair or scooter user to approach and park for participation in activities or use of exercise equipment:	48 min 1220  ui w 08				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
	a. Quiet room?					
	b. Physical Therapy Room {PT}?					
	c. Occupational Therapy {OT})?					
	d. Activity Area					
62	Is there a bed that is between 17 inches and 19 inches from the floor to the top of the cushion?	Self explanatory				

Question #	Criteria (CE = Critical Elements)	Explanation/Guidelines	Yes	No	N/A	Comments
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## References

2010 ADA Standards for Accessible Design

U.S Department of Justice

http://www.ada.gov/2010ADAstandards\_index.htm

The revised regulations for Titles II and III of the Americans with Disabilities Act of 1990 (ADA) were published in the Federal Register on September 15, 2010. They provide the scoping and technical requirements for new construction and alterations resulting from the adoption of revised 2010 Standards in the final rules for Title II (28 CFR part 35) and Title III (28 CFR part 36). The 2010 ADA Standards go into effect March 15, 2012, but can be used now instead of the 1991 standards. The FSR Attachment C draws upon access requirements found in both the 1991 Americans with Disabilities Act Accessibility Guidelines and the 2010 ADA Standards. Some diagrams that appear in the FSR Attachment C are reproduced from these sources.

Two questions in the FSR Attachment C were drawn from Title 24, Part 2 of the California Building Standards Code. These are

1133B.4.4 – Striping for the visually impaired (Rev.1-1-2009), and 1115B-1 – Bathing and Toilet Facilities, placement of toilet paper dispensers. These standards can be found in:

# 2009 California Building Standards Code with California Errata and Amendments

State of California

**Department of General Services** 

Division of the State Architect

Updated April 27, 2010

http://www.documents.dgs.ca.gov/dsa/pubs/access\_manual\_rev\_04-27-10.pdf

Some diagrams are reprinted with permission from the Kentucky Department of Vocational Rehabilitation. These illustrations can also be found in:

## "Health Care Usability Profile V3"

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