## Plan Administration and Benefits Management

Our Plan Administration and Benefits Management pages are tailored to help you seamlessly navigate the features available to manage plans, members, and benefits effectively.

Plan Administration (Premier Accounts):

Primary Contacts with access to "Plan Administration" can efficiently manage plans and member details. Here's a breakdown of the key features:
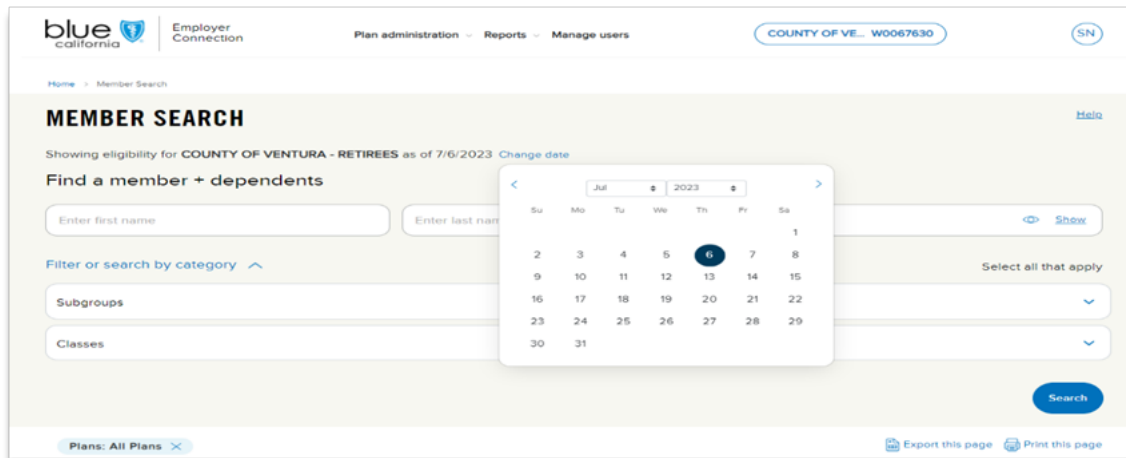
Member Search:

- Use the "Member Search" feature to locate a specific member.
- Enter search criteria like first name, last name, or the last four digits of the social security number.
- Utilize the "Filter or Search by Category" option for subgroups and classes.
- Filter search results by multiple criteria and easily remove specific filters.

Billing & payments ⌄   Plan administration ⌄   Reports ⌄   Manage users

BC BIOTECHNO... W0087131   JM

Home > Member Search

MEMBER SEARCH

Help

Showing eligibility for **BC BIOTECHNOLOGY DBA BIOTECHNOLOGY** as of 9/11/2023 Change date

Find a member + dependents

Enter first name	Enter last name	SSN 👁 Show

Filter or search by category ⌄

Search

Export this page   Print this page

Showing results 1 - 4 of 4

25 results per page ⌄

↑ Name	↕ Status	↕ Deps	Subgroup	Class	Plans	
CHANDLER GISSELBERG, DAOCHENG	Active	1	1000	ACTIVE CA ELIGIBLES	🩺	⌄
ECHAVARRIA, JUN	Active	1	1000	ACTIVE CA ELIGIBLES	🩺	⌃

Dependents		Plans		
HUA SHIMONO	Wife, Active	Silver Full PPO 2000/45 OffEx	01/01/2019 - present	

Jim, Corbett	Active	0	1003	ACTIVE CA ELIGIBLES	🩺	⌄

Plan Administrator - List View Results:
- Sort columns in ascending or descending order based on Name, Status, and Dependents.
- Plans are now represented by icons, which visually represent the plan type.
- Dropdown displays subscriber and family member names along with plan details.

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MEMBER DETAILS

< Return to Member Search results

Download ID cards   Order ID cards

RONALD BOLOR MAHDI ABA
Subscriber - 90874487400
Active

PATRICIA KUGELL
Wife - 90874487401
Active

RONALD BOLOR MAHDI ABA ⊘ Active

Print

Member profile

Subscriber ID:	90874487400
Relationship to insured:	Self
Coverage period:	01/01/2019 - present

Personal details

Language:	English
Date of birth:	02/17/1950
SSN:	XXX-XX-6862

Contact information

Home address:	385 E LINDSEY ST HENDERSON, NV 89052
Mailing address:	Same as home address
Home phone:	(842) 058-4255
Cell phone:	
Email:	no_one@email.com

Benefits

|	
Group policy:	
Group:	COUNTY OF VENTURA - RETIREES
Primary care physician:	Patient does not have a Primary Care Physician

Blue Shield plans

Benefit Plans	Plan Name	Effective Date	Status
Medical Product	County of Ventura - Retirees Custom COB PPO Plan GPDP	01/01/2019 - 12/31/9999	Eligible

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Member Details:

- Clicking on a subscriber's name in the list view leads to their "Member Details" page.
- View family members' names, with the selected individual highlighted.
- Download, order, and print ID cards instantly.
- Status indicators indicate if a member is "Active" or "Inactive."
- Explore plans covered by the company for each member.

ID Cards:

- Easily download ID cards by generating PDFs for families or individual subscribers or select "Order ID Cards" for them to be sent to the subscriber via postal mail.
- PPO cards are identical, while HMO cards have separate cards for each family member.
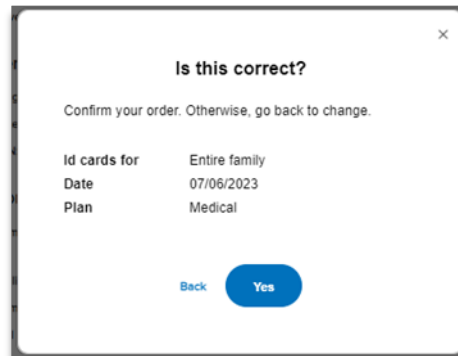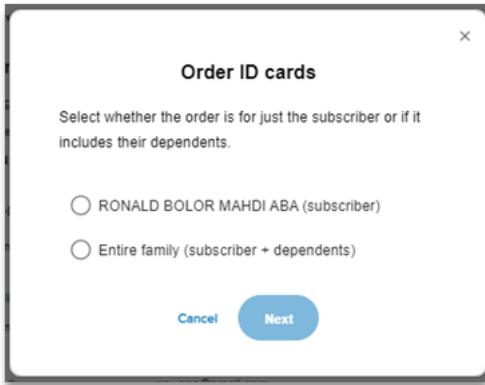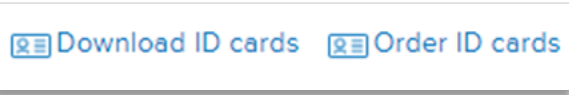
My Plans:

- Find your plans divided into "Current Plans" and "Past Plans."
- Click "Active Members" to view each plan's roster list of active members.
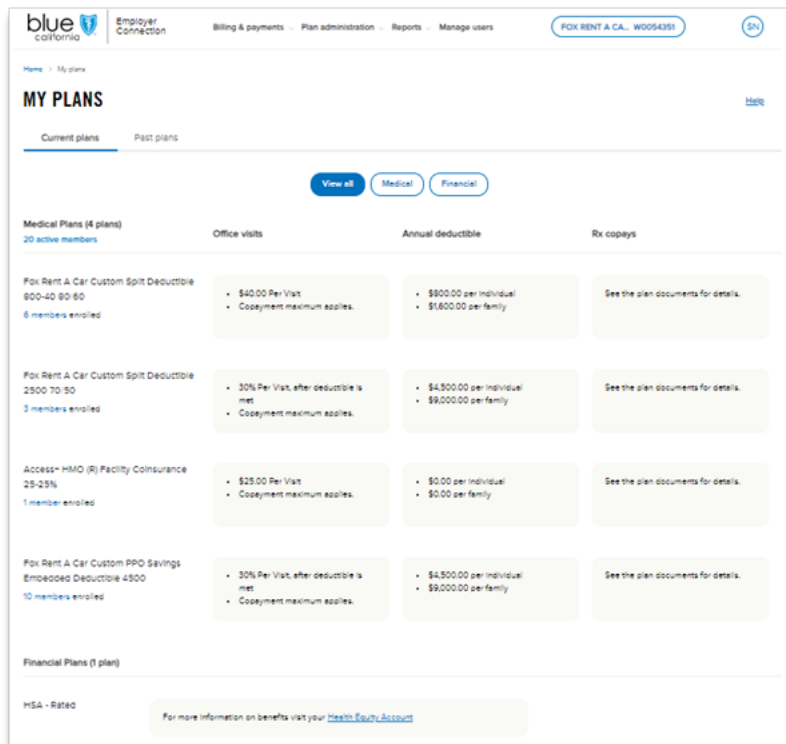
Benefits Management (Core and Small Business):

For Core and Small clients, "Go to Benefits Management" provides access to the Employer Enrollment Tool. Here's what you need to know:

- Clicking the link initiates a Single Sign On (SSO) to the Employer Enrollment Tool landing page.
- A leaving window offers the choice to "Continue" for SSO or "Cancel" to stay on the current page.
- Check the "Don't show me this message again" box to turn off the window for future clicks.
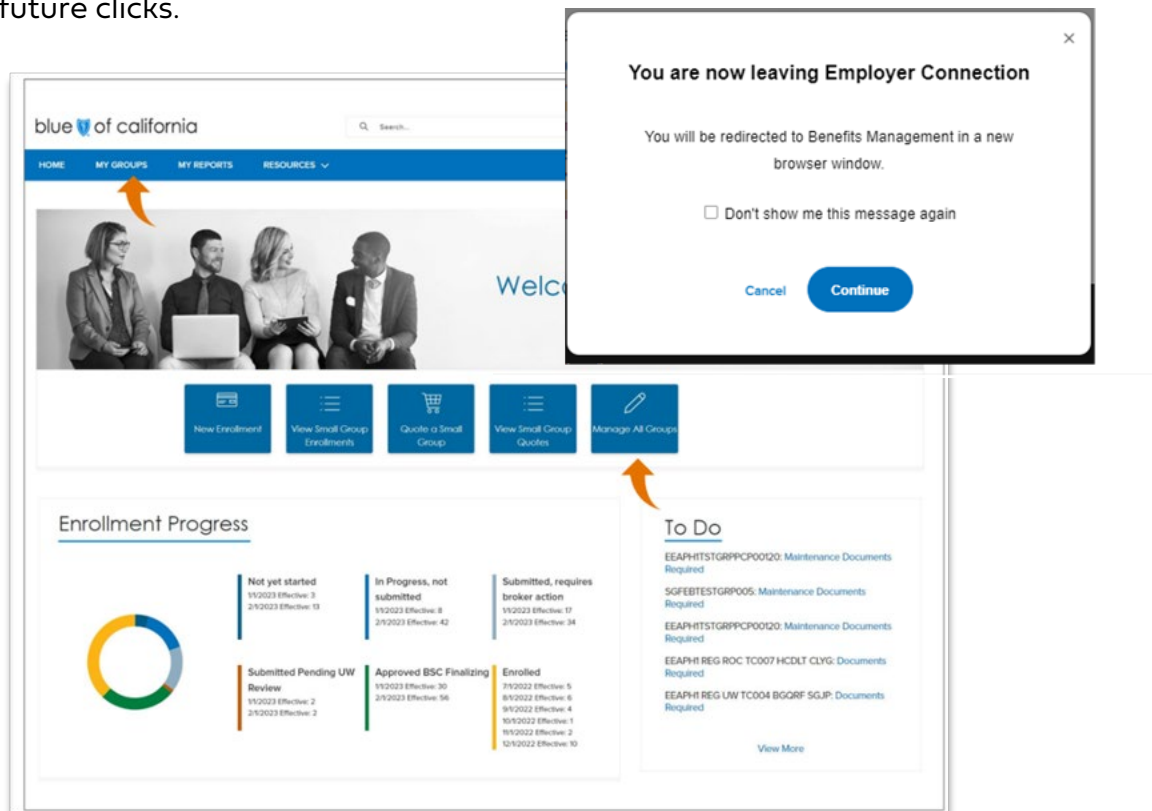
Thank you for using our user guide to navigate the Plan Administration and Benefits Management features. We're committed to providing efficient tools to manage plans and benefits effectively. If you have any further questions, don't hesitate to refer to this guide or contact Employer Services.