

Testing Roles & Responsibilities

Phase 1 with Communed

Communed Claredi is a web based self-testing tool. Communed displays error levels 1-7 for HIPAA rules, Business rules and Warnings. For purposes of this testing phase, BSC and the Trading Partner will focus on HIPAA rules, levels 1 through 5. Expectation is 100% correction in levels 1-5. EDI Operations will determine when the Trading Partner moves to Phase 2 of testing.

Trading Partner's Responsibility

- Register with Communed (Week 1)
 - <http://bsca.communedi.com>
 - Create new account with account code BSCA
- Submit files
 - Files will reflect all types of services you provide (i.e., surgery, inpatient services, outpatient services, ambulance, anesthesia, etc.)
 - Multiple files in a variety of sizes will be submitted on a regular basis.
 - ❖ *Basic Testing* – Purpose is basic format testing. Test files up to 200 claims. (Week 2)
 - ❖ *Specific Testing* – Purpose is additional and more specific format and data testing. Testing files up to 500 claims. (Week 3)
 - ❖ *Volume Testing* – Purpose is large volume testing of data. Test files up to 5,000 claims. (Week 4)
 - * *Volumes of test files will vary depending on trading partners claims volumes.*
 - Make corrections and resubmit
 - Leave files on Communed so they can be viewed
 - Click on button so detailed information can be viewed
- Participate in weekly calls with BSC (Clearinghouses & selected others)
 - Review 'open' issues in log
 - Discuss new issues. Be prepared with your questions/issues
 - Length of call is 30 minutes maximum
- If you are not a clearinghouse or a selected other, issues may be discussed through email with the designated EDI Ops Analyst
- Communication is directed to Jenni Owens, EDI Ops Supervisor
- Technical issues are directed to designated EDI Ops Analyst

Blue Shield Of California's Responsibility

- Educate Trading Partner on testing process
- Provide training/education to TP on how to access Communed
- Approve Communed registration for Trading Partner
- Track and monitor test files
 - Make sure TP's are submitting sufficient number of files, variety and size in a timely manner
 - View detailed information on files
 - Document errors in Issues Log
- Lead weekly calls with TP (Clearinghouses & selected others)
 - Distribute Issues Log to TP & HIPAA team prior to meeting
 - Review 'open' issues in log
 - Discuss new issues
 - Document actions needed/taken to completion and maintain Issues Log
 - Length of call is 30 minutes maximum
- If testing is not with a clearinghouse or selected other, emails will be the source of communication for issues
- Determine when to move to Model Office Testing

*Expected timeframe: During conversion 4-6 weeks / Post HIPAA 2-4 weeks

*(Timeframe dependent on quality and quantity of test files.)

Phase 2 with Model Office

After completing phase 1 testing with Communed, EDI Ops will move the Trading Partner to phase 2 testing in model office. In this phase the Trading Partner will connect with BSC through CABBS or SFTP. Transactions will be loaded into our model office environment to legacy systems. Model office testing includes level 1-7.

Trading Partner's Responsibility

- Submit transactions through proper channels to connect with BSC
 - ❖ Test files up to 5,000 claims.
- Review acknowledgements (TA1/997)
- Correct and resubmit transaction errors

Blue Shield Of California's Responsibility

- Make sure Trading Partner is properly enrolled with BSC
 - Trading Partner Agreement/EDI Enrollment Form
 - Database
 - EPM
- EDI Ops work closely with EDI IT to obtain errors
- EDI Ops work with TP to correct errors
- BSC HIPAA team initiate pertinent change requests
- EDI Ops recommends production after successful model office testing

*Expected timeframe: 1 week

*(Timeframe dependent on quality and quantity of test files.)